

The Mission of LARL is to enrich lives and strengthen communities.

**LARL BOARD OF TRUSTEES
FULL BOARD MEETING
MINUTES
Approved**

A hybrid meeting of the Lake Agassiz Regional Library Full Board was held on Thursday, January 19, 2023 at the Moorhead Public Library. President Briggs called the meeting to order at 5:32pm.

Board Members Present: Briggs (*President*), Busko, Caroon, Durant, Ebinger, Geray, Holecek (via Zoom), Jacobson, Kalil (via Zoom), Nelson, Shastri, Titera, Willhite, Wood.

Board Members Absent: Johnson.

Others Present: Lynch, Sprynczynatyk.

PUBLIC INPUT
None

APPROVAL OF AGENDA

(Geray/Ebinger) Move to approve the January 19, 2023 Full Board Meeting agenda as presented. MCU.

MINUTES OF THE NOVEMBER 17, 2022 FULL BOARD MEETING

(Titera/Caroon) Move to approve the Minutes of the November 17, 2022 Full Board Meeting as presented. MCU.

WELCOME TO NEW BOARD MEMBERS

Briggs welcomed Barry Nelson, Becker County back to the LARL Board and welcomed Rick Busko, Wilkin County to the LARL Board.

Nelson and Busko recited the Oath of Office.

FINANCIAL REPORT

Sprynczynatyk discussed that any LARL Board Member who travels to a board meeting from out of town and doesn't get paid mileage from their Signatory, can claim mileage for meetings attended in person. LARL Board Members who don't receive a Per Diem from their Signatory, can also claim a \$60 Per Diem for meetings attended in person.

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FINANCIAL REPORT - continued

With 100% of 2022 complete, LARL spent 98% of budgeted expenses. The financial report is “preliminary” and will change as the year is closed out and LARL prepares for the annual financial audit.

Sprynczynatyk discussed that Regional Telecom Aid is at 195.31% of budget, due to receiving a portion of the extra funds that were available to libraries after normal internet and equipment costs were paid. Miscellaneous Revenue is at -126.80% of budget due to the market value of Municipal Bonds decreasing, LARL will hold the bond to maturity so the losses shouldn't be realized and LARL will continue to receive interest payments. Personnel Expenses at 95.75% of budget due to staffing turnover. Materials are \$4,500 over budget due to the LARL board requesting the budget be overspent by up to \$5,000 in 2022.

Capital Expenditures at 60.49% of budget, expenses were lower due to LARL receiving federal grants and state grants that paid for the majority of capital needs.

(Kalil/Durant) Move to approve LARL's Pay Equity Report for the year ended December 31, 2022. MCU.

(Geray/Ebinger) Move to approve The Final Report for the State Regional Public Library System Arts and Cultural Heritage Program for FY2020 funding year. MCU.

FINANCE COMMITTEE REPORT

(Willhite/Nelson) Move to approve the list of authorized institutions for 2023 as reviewed and recommended by the Finance Committee: Bell Bank and Edward Jones. MCU.

(Ebinger/Caroon) Move to approve the 2023 Budget as reviewed and recommended by the Finance Committee. MCU.

(Wood/Willhite) Move to approve the 2023 Designated Funds as reviewed and recommended by the Finance Committee. MCU

DIRECTOR'S REPORT

Lynch discussed her written report and the 2023 MLA Proposed Bills for Regional Public Library System in the packet.

Lynch discussed that all 12 Regional Library Systems are in agreement regarding a formula change with an overall funding increase by \$4M.

(Nelson/Ebinger) Move to approve and support CRPLSA to advocate at the legislature to increase the funding of the 12 regional public library systems, to be distributed through a formula that will stabilize the relative allocation of funds to each system, in a manner that holds each system harmless for their current allocations, and which advances the ability of MN's regional public library system to help meet the library needs of its citizens. MCU.

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PRESIDENT'S REPORT

(Geray/Titera) Move to approve the 2023 Board Meeting Schedule as presented. MCU.

(Willhite/Titera) Move to approve the 2023 Board Committee Assignments as presented. MCU.

NOMINATIONS COMMITTEE

Wood discussed that the Executive Committee is in need of one Member At Large and asked if any Board Members were interested.

Kalil nominated Caroon to fill the Member At Large position.

(Kalil/Ebinger) Move to appoint Laura Caroon as a Member At Large on the LARL Executive Committee. MCU.

Lynch discussed that LARL currently only has Holecek appointed to the Northern Lights Library Network board. Linda Schell also represented LARL in 2022, but is no longer on the LARL board since she moved from Detroit Lakes to Moorhead. The board asked Lynch to ask Schell if she would be interested in continuing to represent LARL.

BOARD MEMBER REPORTS:

Becker County (Kalil, Nelson)

Detroit Lakes library bathroom project has started and is scheduled to be complete by March 1. \$12,000 of additional funding has been secured to install automatic doors. The Detroit Lakes Library Endowment Fund is going to split the cost with the City of Detroit Lakes to clean the outside of the building this spring. The City is also funding solutions to fix the heating and cooling of the building.

Breckenridge (Holecek)

No report

Clay County (Ebinger)

No report

Clearwater County (Titera)

No report

Crookston (Briggs)

They are waiting for the contractor to start installing all new windows in the library.

Detroit Lakes (Wood)

Programming attendance is very close to pre-COVID numbers.

City of Mahnomon (Durant)

The library is looking nice and the attached City Hall is still being renovated.

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BOARD MEMBER REPORTS – continued:

Mahnomen County (Geray)

No report.

Moorhead (Caroon, Johnson-absent, Shastri)

There is a committee formed by the City to work on RFQs. The Friends of the Moorhead Library annual meeting will be on January 28.

Norman County (Jacobsen)

Norman County lost their newly elected Sheriff to pancreatic cancer. A new Sheriff was appointed. The County is in the process of hiring an HR Director.

Polk County (Willhite)

Polk County commissioner Jerry Jacobson passed away. The County will be working through how a replacement is determined for the County.

Wilkin County (Busko)

No report.

The meeting attendees introduced themselves to Busko.

MN Library Association/Library Trustee and Advocates Section (Kalil)

No report.

Northern Lights Library Network (Holecek)

No report.

The meeting adjourned at 6:35.