

*The Mission of LARL is to enrich lives and strengthen communities.*

**LARL BOARD OF TRUSTEES  
FULL BOARD MEETING  
MINUTES  
Approved**

**A hybrid meeting of the Lake Agassiz Regional Library Full Board was held on Thursday, March 23, 2023 at the Moorhead Public Library. President Kalil called the meeting to order at 5:30 pm.**

**Board Members Present:** Briggs, Caroon, Ebinger, Geray, Holecek, Jacobson, Johnson, Kalil (*President*)-via Zoom, Shastri, Titera, Willhite.

**Board Members Absent:** Busko, Durant, Nelson, Wood

**Others Present:** Lynch, Sprynczynatyk, Tracee Bruggeman (Brady Martz & Associates), Linda Schell

**PUBLIC INPUT**

None

**APPROVAL OF AGENDA**

***(Ebinger/Jacobson) Move to approve the Agenda of the March 23, 2023 meeting of the LARL Board of Trustees with the addition of administering the Oath of Office. MCU.***

**WELCOME TO NEW BOARD MEMBER**

Kalil welcomed Charles Johnson, City of Moorhead to the LARL Board.

Johnson recited the Oath of Office.

**MINUTES OF THE JANUARY 19, 2023 FULL BOARD MEETING**

***(Geray/Ebinger) Move to approve the Minutes of the January 19, 2023 Full Board Meeting with changing the Becker County Board Member Report to list the Detroit Lakes Library Endowment Fund rather than the Becker County Friends splitting the cost to clean the outside of the building. MCU.***

**AUDIT REPORT**

Tracee Bruggeman from Brady Martz & Associates presented the 2022 audit report and answered questions.

**FINANCIAL REPORT**

With 16.67% of 2023 complete, LARL spent 16.92% of budgeted expenses.

Revenues are at 27.24% of budget due to LARL doing quarterly billing to Signatories. All expense categories are either at or slightly below budget.

(over)

**FINANCIAL REPORT - continued**

***(Ebinger/Briggs) Move to authorize the Director of Finance to submit the 2022 Annual Report to State Library Services. MCU.***

**DIRECTOR'S REPORT**

Lynch discussed her written report in the packet.

Lynch discussed a proposed Open Forum Policy. The Board discussed the proposed policy and changed item #4 to allow submission of the form before the LARL Board meeting starts rather than by noon the day before the meeting.

***(Titera/Caroon) Move to adopt the Open Forum Policy as amended by the Board. MCU.***

**PRESIDENT'S REPORT**

Kalil thanked Sprynczynatyk for his work and working with the auditors and thanked Lynch for her work filling in as the MLA Legislative Chair.

**ELECTION: EXECUTIVE COMMITTEE POSITION(S)**

***(Caroon/Biggs) Moved to fill open Executive Committee positions with David Ebinger as Vice President and Clayton Briggs as Member At Large. MCU.***

**BOARD MEMBER REPORTS:**

**Becker County** (Kalil, Nelson-absent)

Kalil discussed the Detroit Lakes bathroom update project and noted it was completed on time and on budget.

**Breckenridge** (Holecek)

No report.

**Clay County** (Ebinger)

No report.

**Clearwater County** (Titera)

Titera discussed art displayed in the library from a local artist. Clearwater County disbanded their nursing service.

**Crookston** (Briggs)

No report.

**Detroit Lakes** (Wood-absent)

No report.

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**BOARD MEMBER REPORTS – continued**

**City of Mahnomen** (Durant-absent)

No report.

**Mahnomen County** (Geray)

No report.

**Moorhead** (Caroon, Johnson, Shastri)

Caroon discussed the City asking the Legislators to support an exemption on sales tax for building materials for the new library. The Library project is moving forward, RFQ's have been submitted from Architects.

Shastri reported that Moorhead has made a quiet room in the library. The room is used as a breast feeding, diaper changing, and area for calming children. On Sunday April 23 the Moorhead Library is hosting the Friends of the Library Spring Social Event. AARP has been doing taxes in the library. They have helped over 500 people.

**Norman County** (Jacobsen)

Norman County is working hard to keep roads open. The highway building is progressing.

**Polk County** (Willhite)

The County is working on replacing a deceased member. They won't be able to have an election until August.

**Wilkin County** (Busko-absent)

No report.

**MN Library Association/Library Trustee and Advocates Section** (Kalil)

No report

**Northern Lights Library Network** (Holecek, Schell)

Schell gave an overview of NLLN. Librarians are eligible to apply for assistance from NLLN to attend training.

The meeting adjourned at 6:45.