

Moorhead Public Library
Advisory Board

Regular Meeting
September 12, 2023
5:30 p.m.

Agenda

- Open Meeting
- Approve Agenda
- Approve minutes from April 2023 meeting
- Library and Community Center Update
- LARL Board Update
- Director's Report
- Other Business
- Next Meeting: November 14th, 2023

**Moorhead Library
BOARD OF TRUSTEES
Regular Meeting
April 11, 2023 | 5:30 p.m.**

Present: Doug Greenley, Kellie Meehlhause, Chizuko Shastri, Samantha Gust, Neely Benton, Karin Olson Held

Members not present: Laura Caroon,

Meeting called to order at 5:30 p.m. There were enough board members present to have a quorum. Doug Greenley, Board Chair, conducted the meeting

Approve Agenda

- Add discussion on endowment fund disbursement.
- Charley moved to approve agenda; Karin seconded. Motion passed.

Approve minutes from February 2023 meeting

- Sam moved to approve; Kellie seconded. Motion passed

New Member: Karin Olson Held

Legislative Updates

- RLBSS - \$4 million requested
- Legacy funding - \$3 million requested

LARL Board Update – LARL Members

- Reviewed LARL Board meeting report from March 23, 2023

Director's Report

- Quiet room project complete and is being heavily used
- Purchased additional furniture for the children's area
- National Library Week April 23-29
 - Friends of the Library hosting Spring Social April 23
 - Spring book sale April 27-29

Annual Endowment Fund Disbursement

- Charley moved to reinvest endowment; Kellie seconded. Motion passed.

Other Business

The meeting adjourned at 6:05 pm. Next Meeting: September 12, 2023

LARL Board meeting report on May18, 2023

House and Senate both signed off on MLA's request for the 2023 Legislative session. The changes include a Regional Library Basic System Support formula change, and increase of \$4M in funding, with the funding indexed in the future. Libraries will also see an increase in Legacy funding from the current \$2.5M to \$2.75M for the next biennium. The governor still needs to sign off on the final funding bill. The amount of increases that LARL will see are not know at this point, but should be known by August.

1. Financial Report

- With 33.33% of 2023 complete, LARL spent 33.11% of budgeted expenses as of April 30, 2023.
- LARL Endowment Fund was approved to reinvest the full annual distributions from the F-M Area Foundation for Moorhead Library (\$175)
- 2024 Preliminary Budget Review – Draft #2 was approved.

2. Director's Report

◆ LARL News

- On Monday, May 8, the Moorhead City Council unanimously approved JLG Architecture of Fargo and Miller Hull of Seattle to design the Moorhead Public Library/LARL Headquarters/Community Center. The goal is to have design concepts ready this fall.

◆ Minnesota Poets Out Loud: Spoken Word Poetry from the Land of 10,000 Voices

- Seven poets traveled to 12 LARL locations during the week of April 25. The poets provided an energetic spoken word poetry presentation featuring diverse voices from across Minnesota. Events were held in school, community centers, and libraries – Moorhead Library on April 29 –, and received rave reviews.

LARL Board meeting report on June 15, 2023

1. Financial Report

- With 41.67% of 2023 complete, LARL spent 40.45% of budgeted expenses as of May 31, 2023.
- Application for State FY2024 Regional Library Basic System Support (RLBSS) was approved.

2. Report of the Finance Committee

- Approved the 2024 Preliminary Budget Draft #3as reviewed and recommended by the Finance Committee
- 2024Preliminary Budget Draft #3

Category	2022 Budget	2023 Budget	2024 Budget	\$ Change	% Change
Personnel	2,5062,200	2,622,350	2,763,750	141,400	5.39%

Library Materials	415,000	415,000	425,400	10,400	2.51%
Automation/Cataloging	185,300	190,600	198,300	7,700	4.04%
Programming & staff development	24,900	24,900	24,900	0	0.00%
Mileage & Board meetings	25,900	25,900	25,900	0	0.00%
Regional Library Telecom Aid	83,620	162,180	162,180	0	0.00%
Other Operating Expenses	216,450	216,050	213,424	(2,626)	-1.22%
Vehicle Expenses	3,650	1,600	1,600	0	0.00%
Capital Expenses	40,000	40,000	40,000	0	0.00%
Total Budget	3,557,220	3,698,580	3,855,454	156,874	4.24%

3. Director's Report

◆ LARL Staffing

- Welcome to Brittney Chonto and Jaycie Honeyman, Moorhead Summer Outreach Librarians

◆ LARL News

- Summer Library Experience for Youth of All Ages:
 - Keep an eye open for upcoming Legacy summer concerts, in addition to Summer Library Experiences events for youth during June and July
- Legacy Programs:
 - Visit larl.org/legacy for a list of summer Legacy offerings around the region.

4. Other

- Juneteenth as a paid LARL holiday as of June 19, 2023, was approved.

Note: In May 2023, the Minnesota Legislature amended legislation to make Juneteenth a state holiday in 2023 (originally in 2024).

Director's Report

Programs and Services

The Moorhead Public Library is once again participating in Fargo-Moorhead's One Book, One Community. This year's program features the book Hudson Bay Bound by Natalie Warren. An author visit will take place at Concordia College the evening of October 19th. A full listing of events is available at 1book1community.org.

October is Family History Month and Lake Agassiz Regional Library will highlight genealogy resources available through the library. This promotion will feature workshops around the region featuring local expert Rick Crume. Stay tuned for event dates.

Upcoming Events

- Imagination Theater with Michael Paul Gallo - September 16th @ 2:00pm
Join us for Imagination Theater by Michael, a family-friendly literacy-based show featuring puppetry, songs, stories and audience participation.
- Minnesota in the Vietnam War - September 23rd @ 1:00pm
Witness the history of the Vietnam War come to life with a presentation by historian and educator Arn Kind. Kind will use maps, artifacts, and more to bring history alive.
- Understanding Alzheimer's and Dementia - September 25th @ 6:30pm
Join us for an informational session presented by the Alzheimer's Association Minnesota-North Dakota Chapter.
- A full list of upcoming events is available at <https://larl.org/locations/moorhead/>.

Building Issues

Nothing at this time!