

The Mission of LARL is to enrich lives and strengthen communities.

**LARL BOARD OF TRUSTEES
Executive Committee**

Thursday, October 16, 2025

5:30 p.m.

Meeting will take place in the lower level of the Moorhead Library, 118 5th St S.

Meeting Notice:

Public Open Forum – Total time: 10 minutes, each person limited to three minutes, speakers must address library related topics not already on the agenda, board members will not interact with public speaker (concerns are referred to management for follow-up). The Open Forum Policy and Registration Form can be found <https://larl.org/policies/>

EXECUTIVE COMMITTEE MEMBERS: Ebinger (CHAIR), Jacobson, Nelson, Titera & Willhite

AGENDA

- 5:30 **1. CALL TO ORDER** – Ebinger
- 5:31 **2. APPROVAL OF AGENDA** - Ebinger
- 5:35 **3. PUBLIC INPUT** - Ebinger
- 5:40 **4. MINUTES OF THE April 17, 2025 EXECUTIVE FINANCE**
Enclosed (page 2)
- 5:45 **5. FINANCIAL REPORT** – Sprynczynatyk
Enclosed (page 4)
- 5:50 **6. DIRECTOR’S REPORT** – Lynch
- 5:55 **7. FORMULA DISCUSSION** - Nelson
- 6:10 **8. PRESIDENT’S REPORT** – President Ebinger
- 6:20 **9. OTHER**
- 6:30 **10. ADJOURNMENT**

Recommended Motion: Move to approve the April 17, 2025 Full Board Meeting Minutes as presented.

MISC. ITEMS ENCLOSED:

- a. Check Register – September 2025 (page 8)

UPCOMING LARL BOARD MEETINGS:

LARL Full Board Meeting: November 20 (Elections)

LARL Executive Committee: December 18 (As needed)

The Mission of LARL is to enrich lives and strengthen communities.

**LARL BOARD OF TRUSTEES
EXECUTIVE/FINANCE COMMITTEE MEETING
MINUTES
DRAFT**

A joint meeting of the Lake Agassiz Regional Library Executive Board and Finance Committee was held on Thursday, April 17, 2025. President Ebinger called the meeting to order at 5:30pm.

Executive Committee Members Present: Ebinger (*Chair*), Jacobson, Nelson, Titera, Willhite.

Executive Committee Members Absent: None

Finance Committee Members Present: Ebinger (*ex officio*), Jacobson (*Chair*), Nelson, Titera.

Finance Committee Members Absent: Briggs.

Others Present: Lynch, Sprynczynatyk.

PUBLIC INPUT: None

APPROVAL OF AGENDA

(Willhite/Jacobson) Move to approve the Agenda of the April 18, 2024 Executive/Finance Committee as presented. MCU.

MINUTES OF THE AUGUST 15, 2024 EXECUTIVE FINANCE COMMITTEE AND THE JANUARY 23, 2025 FINANCE COMMITTEE MEETING.

(Jacobson/Titera) Move to approve the August 15, 2024 Executive Finance Committee Meeting Minutes as presented. MCU.

(Jacobson/Titera) Move to approve the January 23, 2025 Finance Committee Meeting Minutes as presented. MCU.

FINANCIAL REPORT

Sprynczynatyk discussed that through March, we are 25% of the way through the year and have spent 24.55% of the budget. The Accounting/Bank Fees line item is at 63.12% of budget due to the payment for the 2024 audit.

(over)

Minutes of the April 17, 2025 Executive/Finance Committee Meeting – Page 2

2025 PRELIMINARY BUDGET

Sprynczynatyk discussed Preliminary Draft #1 of the 2026 LARL budget. Salaries are budgeted at a 8% increase for union positions and 3% for all other employees. Health Insurance has been estimated to have a 10% increase based on suggestions by Lakes Country Service Coop at the 2025 renewal meeting, the actual increase will not be known until August. MN Paid Leave will be effective January 1, 2026. The cost will be .88% of salaries. The Committee suggested LARL follow the law and have LARL pay for .44% of the fee and LARL employees will pay for the other .44%. There was 1% or \$4,390 added to the materials budget.

Sprynczynatyk discussed several scenarios regarding the increases to Signatories. With the large increase to union pay in 2025 and 2026 coupled with a decrease in State funding a 3%, 5%, 8% 10% and 13% increase to Signatories was reviewed. The Committee suggested an 8% increase be included in draft #2 of the budget.

DIRECTOR'S REPORT

Lynch discussed that LARL's strategic planning process is starting. Community conversations will be happening soon to determine how LARL can best serve the communities.

Cuts in Federal Funds will indirectly affect libraries in MN. Inter Library Loan services and statewide delivery, and databases provided by the state will likely be cut.

A Detroit Lakes Library Director has been hired, Robbie Schake.

OTHER

The Committee discussed with the Regional Office Rent Sub Committee, the LARL proposal of \$12 per square foot and a 1% annual increase for 10 years and the City of Moorhead's counter proposal of \$25 per square foot and a 2% annual increase. Current lease rates around the Fargo Moorhead area were discussed and well as other Regional Library Systems in Minnesota. The Committee asked Lynch to inform the City that LARL is willing to increase their proposal to \$15 per square foot with a 2% annual increase, but that it would be contingent on approval by the LARL Board. The Sub Committee will meet with the City if LARL's new proposal isn't acceptable to the City. If a meeting is scheduled, the Committee asked that at least 2 members of the Moorhead City Council also attend a meeting when the City meets with the LARL Sub Committee.

The meeting adjourned at 6:15 p.m.

Lake Agassiz Regional Library
Statement of Revenues & Expenditures
Actual and Budget
For the Nine Months Ending September 30, 2025

	Current Month Actual	Year To Date Actual	Annual Budget	YTD Actual To Annual \$ Variance	YTD Actual To Annual Budget %
General Fund Revenue					
Signatory Funding					
Becker County	\$ 0	\$ 327,788	\$ 437,050	109,262	75.00
Detroit Lakes	0	189,098	252,130	63,032	75.00
Clay County	0	249,435	332,580	83,145	75.00
Moorhead	0	627,908	837,210	209,302	75.00
Clearwater County	0	88,313	117,750	29,437	75.00
Mahnomen County	0	36,668	48,890	12,222	75.00
Mahnomen	0	18,105	24,140	6,035	75.00
Norman County	0	85,373	113,830	28,457	75.00
Polk County	0	229,230	305,640	76,410	75.00
Crookston	0	181,230	241,640	60,410	75.00
Wilkin County	0	45,518	60,690	15,172	75.00
Breckenridge	0	73,935	98,580	24,645	75.00
Total Signatory Funding	0	2,152,601	2,870,130	717,529	75.00
Grants					
Basic Support - MN (RLBSS)	242,728	682,559	879,663	197,104	77.59
Reg Library Telecom Aid (RLTA)	23,604	157,906	161,188	3,282	97.96
Total Grants	266,332	840,465	1,040,851	200,386	80.75
Miscellaneous Revenue					
Service Charge Revenue	302	4,318	6,500	2,182	66.43
Printing Revenue	1,669	17,635	21,000	3,365	83.98
Fax Revenue	185	3,897	4,500	603	86.60
Microfilm Revenue	2	66	100	34	66.00
Photocopy Revenue	200	7,685	9,100	1,415	84.45
Book/Furniture Sale Revenue	196	3,491	0	(3,491)	0.00
Interest/Dividend Income	3,972	80,981	73,000	(7,981)	110.93
Investment Value Change	23,564	(10,469)	0	10,469	0.00
Lost/Damaged Property	527	5,042	6,000	958	84.03
Other Income	0	400	0	(400)	0.00
Total Miscellaneous Revenue	30,617	113,046	120,200	7,154	94.05
Joint Automation Revenue					
Northwest Reg. Lib. Contrib.	0	45,000	60,000	15,000	75.00
MNLink Server Site Payments	0	0	0	0	0.00
Total Joint Automation Revenue	0	45,000	60,000	15,000	75.00
Fund Balance/Shortfall	0	0	100,007	100,007	0.00
Total General Fund Revenue	296,949	3,151,112	4,191,188	1,040,076	75.18
General Fund Expenditures					
Personnel Expenses					
Salaries	181,044	1,615,386	2,280,300	664,914	70.84
Payroll Taxes	13,761	122,548	176,300	53,752	69.51
Retirement - PERA	13,485	121,265	170,200	48,935	71.25
Health Insurance	33,515	300,970	414,050	113,080	72.69
Unemployment Taxes	0	7	0	(7)	0.00
Life Insurance	102	933	1,250	317	74.64
Workers Compensation Insurance	277	2,496	3,700	1,204	67.46
Other Employee Benefits	121	1,089	1,700	611	64.06
Total Personnel	242,305	2,164,694	3,047,500	882,806	71.03
Automation/Cataloging					
Automation	14,190	130,821	178,800	47,979	73.17
Remote Printing	282	2,542	3,400	858	74.76
Catalog Item Records	1,213	10,620	14,000	3,380	75.86
Supplies - Computer	666	3,910	5,000	1,090	78.20
Supplies - Technical Services	821	4,039	6,000	1,961	67.32
Total Automation/Cataloging	17,172	151,932	207,200	55,268	73.33

Lake Agassiz Regional Library
Statement of Revenues & Expenditures
Actual and Budget
For the Nine Months Ending September 30, 2025

	Current Month Actual	Year To Date Actual	Annual Budget	YTD Actual To Annual \$ Variance	YTD Actual To Annual Budget %
Library Programming					
Programming - Youth/SLE	19	4,530	15,000	10,470	30.20
Programming - Adult	2,249	2,571	5,000	2,429	51.42
Total Library Programming	2,268	7,101	20,000	12,899	35.51
Staff Development					
Staff Training & Development	26	2,776	15,000	12,224	18.51
Total Staff Development	26	2,776	15,000	12,224	18.51
Mileage/Board Meeting Expense					
Mileage - Staff	2,973	21,146	27,100	5,954	78.03
Regional Board Meetings	876	5,456	5,800	344	94.07
Total Mileage/Board Meeting Expenses	3,849	26,602	32,900	6,298	80.86
Other Expenses					
Accounting/Bank Fees	671	16,076	18,600	2,524	86.43
Attorney Fees	0	0	1,500	1,500	0.00
Bus, Office Software/Supplies	1,817	2,116	2,000	(116)	105.80
Delivery Services	2,224	36,202	60,500	24,298	59.84
Director's Discretionary	0	70	2,000	1,930	3.50
Insurance - General/Property	2,099	18,894	25,200	6,306	74.98
Leases	979	20,349	26,050	5,701	78.12
Maintenance Contracts	4,779	15,357	15,202	(155)	101.02
Memberships	0	495	1,200	705	41.25
Minnesota Director's Fund	2,322	2,676	2,450	(226)	109.22
Miscellaneous Expense	0	547	2,000	1,453	27.35
PIO: Printing/Advertising	2,936	19,354	24,350	4,996	79.48
Postage	347	2,655	5,100	2,445	52.06
Recruitment	0	846	5,000	4,154	16.92
Repairs - Equipment	3	520	2,500	1,980	20.80
Supplies - Copier/Fax/Microfilm	0	170	750	580	22.67
Supplies - Office	437	5,695	8,498	2,803	67.02
Supplies - Public Services	221	4,909	6,000	1,091	81.82
Telephone/Telecom	1,557	13,078	18,000	4,922	72.66
Total Other Operating Expenses	20,392	160,009	226,900	66,891	70.52
Regional Library Telecom Aid (RLTA)	23,603	157,905	161,188	3,283	97.96
Transportation					
Vehicle Expenses	0	0	1,500	1,500	0.00
Total Transportation	0	0	1,500	1,500	0.00
Materials					
Audio Visual	1,275	18,102	25,000	6,898	72.41
Digital	16,119	129,028	140,000	10,972	92.16
Hoopla Service	0	0	0	0	0.00
Online Resources	306	2,757	3,700	943	74.51
Periodicals	489	18,473	23,300	4,827	79.28
Print	7,384	181,820	247,000	65,180	73.61
Total Materials	25,573	350,180	439,000	88,820	79.77
Capital Expenditures					
Furniture & Equipment	0	5,224	10,000	4,776	52.24
Software & Hardware Upgrades	0	2,971	30,000	27,029	9.90
Total Capital Expenditures	0	8,195	40,000	31,805	20.49
Capital Fund Accountx					
Regional Office FF&E	0	0	0	0	0.00
Total Capital Fund Accounts	0	0	0	0	0.00
Total General Fund Expenditures	335,188	3,029,394	4,191,188	1,161,794	72.28
General Fund Revenue Over Expenditures	\$ (38,239)	\$ 121,718	\$ 0	(121,718)	0.00

Lake Agassiz Regional Library
Statement of Revenues & Expenditures
Actual and Budget
For the Nine Months Ending September 30, 2025

	Current Month Actual	Year To Date Actual	Annual Budget	YTD Actual To Annual \$ Variance	YTD Actual To Annual Budget %
SPECIAL PROJECTS					
Special Projects Revenue					
Donations	\$ 9,640	\$ 40,199	\$ 0	(40,199)	0.00
Endowment Revenue	0	1,820	0	(1,820)	0.00
Gain From Insurance Claim	0	8,895	0	(8,895)	0.00
Telecom/E-rate Funds	0	109	0	(109)	0.00
Legacy Grant Revenue	22,984	117,997	0	(117,997)	0.00
Miscellaneous Local Grants	0	2,900	0	(2,900)	0.00
Total Special Projects Revenue	32,624	171,920	0	(171,920)	0.00
Special Projects Expenditures					
Special Projects Miscellaneous					
Donations - Materials: Print	562	4,054	0	(4,054)	0.00
Donations - Materials: A/V	0	0	0	0	0.00
Donations - Materials: Other	235	2,154	0	(2,154)	0.00
Donations - Miscellaneous	866	19,747	0	(19,747)	0.00
Legacy Grant Expense	22,985	117,997	0	(117,997)	0.00
Telecom/E-rate Expenses	0	109	0	(109)	0.00
Misc. Local Grant Expense	2,900	2,900	0	(2,900)	0.00
Projects from Designated Funds:					
Total Special Projects Miscellaneous	27,548	146,961	0	(146,961)	0.00
Special Projects Capital					
Donations - Furniture & Equip.	680	4,699	0	(4,699)	0.00
Insurance Claim - Furn & Equip	0	9,959	0	(9,959)	0.00
Projects from Designated Funds:					
Total Special Projects Capital	680	14,658	0	(14,658)	0.00
Total Special Projects Expenditures	28,228	161,619	0	(161,619)	0.00
Special Proj Rev Over (Under) Expend	\$ 4,396	\$ 10,301	\$ 0	(10,301)	0.00
GRAND TOTAL REVENUE	329,573	3,323,032	4,191,188	868,156	79.29
GRAND TOTAL EXPENDITURES	363,416	3,191,013	4,191,188	1,000,175	76.14
CHANGE IN FUND BALANCE	\$ (33,843)	\$ 132,019	\$ 0	(132,019)	0.00

Lake Agassiz Regional Library
Statement of Financial Position
September 30, 2025

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	<u>Current Month</u>	<u>Prior Month</u>	<u>Month Net Change</u>	<u>Prior Year Final</u>	<u>YTD Net Change</u>
ASSETS					
Cash - Checking (Bell Bank)	\$ 52,327	62,758	(10,431)	57,291	(4,964)
Cash - Payroll (Bell Bank)	6,207	11,469	(5,262)	7,443	(1,236)
Cash - Savings (Bell Bank)	1,057,549	1,073,764	(16,215)	1,165,013	(107,464)
Petty Cash	560	560	0	560	0
Investment Account	1,616,060	1,590,478	25,582	1,568,111	47,949
Prepaid Expenses	40,029	44,894	(4,865)	30,986	9,043
Leased Assets	40,744	40,744	0	40,744	0
Accum Amort - Leased Assets	(6,759)	(5,846)	(913)	(3,229)	(3,530)
Subscription Assets	83,002	83,002	0	83,002	0
Accum Amort - Subscription	(27,571)	(27,571)	0	(23,163)	(4,408)
Vehicles	13,867	13,867	0	13,867	0
Accum Depr - Vehicles	(8,584)	(8,584)	0	(8,584)	0
Equipment and Fixtures	337,412	337,412	0	337,412	0
Accum Depr - Equip & Fixtures	(246,577)	(246,577)	0	(246,577)	0
Equipment & Fixtures - Donated	170,799	170,799	0	170,799	0
Accum Depr - Donated Equip	(149,106)	(149,106)	0	(149,106)	0
Endowment Funds	113,992	113,992	0	111,761	2,231
Amount Provided - LTD	325,348	326,258	(910)	333,084	(7,736)
Total Assets	\$ 3,419,299	3,432,313	(13,014)	3,489,414	(70,115)
LIABILITIES					
Accounts Payable	\$ 57,967	23,073	34,894	85,185	(27,218)
Credit Card Payable	11,380	18,504	(7,124)	109	11,271
Amazon Charge Account	0	0	0	0	0
Accrued Salaries Payable	93,202	93,202	0	93,202	0
Accrued Severance Payable	24,580	24,580	0	24,580	0
Accrued Sick/ESST Payable	185,469	185,469	0	185,469	0
Accrued Vacation Payable	44,067	44,067	0	44,067	0
Payroll Tax Payable - ND	0	248	(248)	0	0
Dental Insurance Payable	(1,279)	(1,405)	126	0	(1,279)
Vision Insurance Payable	(232)	(242)	10	0	(232)
AFLAC Payable	303	303	0	0	303
Flexible Spending - Medical	(2,569)	241	(2,810)	300	(2,869)
Sales Tax Payable	809	640	169	695	114
Deferred Revenue	208,391	210,754	(2,363)	374,943	(166,552)
Lease Liability	34,150	35,060	(910)	37,597	(3,447)
Subscription Liability	37,082	37,082	0	41,372	(4,290)
Total Liabilities	693,320	671,576	21,744	887,519	(194,199)
FUND BALANCES					
Fund Balance - Unreserved	193,027	193,027	0	6,951	186,076
Fund Bal - Operating Reserve	1,386,000	1,386,000	0	1,386,000	0
Fund Bal - Employee Severance	29,000	29,000	0	29,000	0
Fund Bal - Unemployment Comp.	57,000	57,000	0	57,000	0
Fund Bal - Vehicle Replacement	40,000	40,000	0	40,000	0
Fund Bal - Technology Upgrade	50,000	50,000	0	50,000	0
Fund Bal - Furn. & Equipment	175,000	175,000	0	175,000	0
Fund Bal - Special Projects	20,000	20,000	0	20,000	0
Fund Bal - Copiers, Printers	10,000	10,000	0	10,000	0
Fund Bal - Prof Recruitment	5,000	5,000	0	5,000	0
Fund Bal - Library Materials	30,000	30,000	0	30,000	0
Fund Bal - Consultant Study	10,000	10,000	0	10,000	0
Fund Bal - Outreach Services	20,000	20,000	0	20,000	0
Fund Bal - Brnch Improvement	75,000	75,000	0	75,000	0
Fund Bal - Staff Development	20,000	20,000	0	20,000	0
Fund Bal - Joint Automation	72,000	72,000	0	72,000	0
Investment in Gen. Fixed Asset	117,811	117,811	0	117,811	0
Reserve for Leases	33,985	34,898	(913)	37,515	(3,530)
Reserve for Subscriptions	55,431	55,431	0	59,839	(4,408)
Reserve for Donations	82,944	82,944	0	82,944	0
Reserve for Endowments	111,762	111,762	0	111,762	0
Change in Fund Balance	132,019	165,864	(33,845)	186,073	(54,054)
Total Fund Balances	2,725,979	2,760,737	(34,758)	2,601,895	124,084
Total Liabilities & Fund Bal.	\$ 3,419,299	3,432,313	(13,014)	3,489,414	(70,115)

Lake Agassiz Regional Library
Check Register
For the Period From Sep 1, 2025 to Sep 30, 2025

Filter Criteria includes: Report order is by Date.

Check #	Date	Payee	Cash Account	Amount
eft-9/1/25-1	9/1/25	Lakes Country Service Cooperative	1000-000	33,711.88
	9/2/25	Apple Store	2010-000	0.99
cc-9/2/25-1	9/2/25	US Postal Service	2010-000	106.00
cc-9/2/25-2	9/2/25	US Postal Service	2010-000	88.00
eft-9/2/25-1	9/2/25	Attendance On Demand	1000-000	252.00
cc-9/2/25-3	9/2/25	ScreenPal	2010-000	29.00
eft-9/3/25-1	9/3/25	Pitney Bowes Purchase Power	1000-000	153.00
eft-9/3/25-2	9/3/25	Arvig	1000-000	102.76
eft-9/3/25-3	9/3/25	Arvig	1000-000	46.31
eft-9/3/25-4	9/3/25	Arvig	1000-000	95.77
eft-9/3/25-5	9/3/25	Arvig	1000-000	99.93
eft-9/3/25-6	9/3/25	Arvig	1000-000	115.60
72893	9/3/25	Baker & Taylor	1000-000	2,356.42
72893a	9/3/25	VOID	1000-000	
72894	9/3/25	Black Stone Publishing	1000-000	90.58
72895	9/3/25	Christine Boike	1000-000	180.95
72896	9/3/25	DEMCO	1000-000	968.91
72897	9/3/25	Greta Duren	1000-000	4.20
72898	9/3/25	Farm & Home Publishers, LTD.	1000-000	211.80
72899	9/3/25	Jodi Harrington	1000-000	134.40
72900	9/3/25	Paula Ous	1000-000	33.25
72901	9/3/25	Overdrive, Inc.	1000-000	4,282.20
72902	9/3/25	Plum Creek Library System	1000-000	15.00
72903	9/3/25	Philip Spooner	1000-000	63.35
72904	9/3/25	Christy Underlee	1000-000	46.90
eft-9/3/25-3	9/3/25	Amazon Capital Services	1000-000	8,244.69
eft-9/3/25-4	9/3/25	Lake Agassiz Regional Library	1010-000	20,000.00
cc-9/3/25-1	9/3/25	SR Fax	2010-000	55.99
eft-9/7/25-1	9/7/25	Cardmember Service	1000-000	11,072.10
cc-09/09/25-1	9/9/25	Ting	2010-000	17.67
72905	9/10/25	Alliance Courier	1000-000	951.93
72906	9/10/25	Baker & Taylor	1000-000	2,261.67
72907	9/10/25	Barnesville Main Street	1000-000	25.00

Lake Agassiz Regional Library
Check Register
For the Period From Sep 1, 2025 to Sep 30, 2025

Filter Criteria includes: Report order is by Date.

Check #	Date	Payee	Cash Account	Amount
72908	9/10/25	Bert's Truck Equipment of Moorhead	1000-000	231.50
72909	9/10/25	Black Stone Publishing	1000-000	129.84
72910	9/10/25	Christine Boike	1000-000	33.25
72911	9/10/25	Jodi Harrington	1000-000	72.80
72912	9/10/25	Callie King	1000-000	63.00
72913	9/10/25	Megan Krueger	1000-000	67.55
72914	9/10/25	Liz Lynch	1000-000	63.35
72915	9/10/25	Minnesota Public Radio	1000-000	250.00
72916	9/10/25	Karen Nelson	1000-000	7.00
72917	9/10/25	Overdrive, Inc.	1000-000	2,483.94
72918	9/10/25	Oliver Michael Anderson	1000-000	50.00
72919	9/10/25	Suzanne Landsverk	1000-000	5.00
72920	9/10/25	Heidi M Carpenter	1000-000	50.00
72921	9/10/25	Hillary Stevens	1000-000	168.83
72922	9/10/25	Josh Stompro	1000-000	3.23
72923	9/10/25	Thief River Falls Times	1000-000	90.00
72924	9/10/25	Anders Valley/Twin Valley Times	1000-000	40.00
72925	9/10/25	Christy Underlee	1000-000	23.45
eft-9/10/25-1	9/10/25	Lake Agassiz Regional Library	1000-000	63,000.00
eft-9/10/25-2	9/10/25	Lake Agassiz Regional Library	1010-000	110,000.00
cc-9/11/25-1	9/11/25	Red River Communications	2010-000	46.07
eft-9/12/25-1	9/12/25	WEX - HSA Contributions	1000-000	633.19
eft-9/12/25-2	9/12/25	WEX - HSA Contributions	1000-000	1,198.80
eft-9/12/25-3	9/12/25	BPAS (VEBA contributions)	1000-000	2,523.20
eft-9/13/25-1	9/13/25	Allstream	1000-000	159.84
eft-9/15/25-1	9/15/25	Garden Valley Telephone Company	1000-000	46.38
eft-9/15/25-2	9/15/25	AFLAC	1000-000	353.44
cc-9/15/25-1	9/15/25	Halstad Telephone Company	2010-000	37.39
eft-9/15/25-2	9/15/25	Halstad Telephone Company	2010-000	74.71
cc-9/15/25-2	9/15/25	Rothsay Telephone	2010-000	71.93
eft-9/15/25-3	9/15/25	Federal Income Tax deposit	1000-000	20,466.95
eft-9/15/25-4	9/15/25	Minnesota State Income Tax	1000-000	1,903.00
eft-9/15/25-5	9/15/25	Payroll Professionals, Inc.	1000-000	147.60

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Check Register
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Check #	Date	Payee	Cash Account	Amount
eft-9/15/25-6	9/15/25	ING (Deferred Compensation)	1000-000	2,440.40
eft-9/15/25-7	9/15/25	Public Employees Retirement Association	1000-000	13,120.03
eft-9/15/25-8	9/15/25	LARL Payroll	1005-000	68,598.91
72783V	9/15/25	Darlene Harrison	1000-000	-1,500.00
cc-9/15/25-3	9/15/25	Security Key	2010-000	400.10
eft-9/15/25-8	9/15/25	WEX - FSA payments	1000-000	3,103.02
72926	9/17/25	Baker & Taylor	1000-000	3,049.65
72926a	9/17/25	VOID	1000-000	
72927	9/17/25	Black Stone Publishing	1000-000	282.18
72928	9/17/25	Custom Graphics, Inc.	1000-000	1,065.00
72929	9/17/25	Kimberly Diede	1000-000	100.00
72930	9/17/25	Eric Dregni	1000-000	3,500.00
72931	9/17/25	Annika Gulseth	1000-000	750.00
72932	9/17/25	Jodi Harrington	1000-000	207.20
72933	9/17/25	Darlene Harrison	1000-000	1,500.00
72934	9/17/25	City of Hawley	1000-000	2,900.00
72935	9/17/25	Megan Krueger	1000-000	49.00
72936	9/17/25	Liz Lynch	1000-000	196.00
72937	9/17/25	MinnKota EnviroServices, Inc.	1000-000	85.57
72938	9/17/25	Chelsi Moe	1000-000	19.25
72939	9/17/25	Moorhead Community Education	1000-000	150.00
72940	9/17/25	NCPERS Group Life Ins.	1000-000	240.00
72941	9/17/25	Amy Nelson	1000-000	44.80
72942	9/17/25	Karen Nelson	1000-000	70.00
72943	9/17/25	Overdrive, Inc.	1000-000	3,375.91
72944	9/17/25	Pelican Rapids Press	1000-000	65.00
72945	9/17/25	Roberta Schake	1000-000	51.45
72946	9/17/25	Shortprinter	1000-000	419.16
72947	9/17/25	Hillary Stevens	1000-000	63.35
72948	9/17/25	Christy Underlee	1000-000	95.55
eft-9/19/25-1	9/19/25	Pitney Bowes	1000-000	135.00
cc-09/19/25-1	9/19/25	DHL	2010-000	62.58
eft-9/20/25-1	9/20/25	Mutual of Omaha	1000-000	109.20

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Check #	Date	Payee	Cash Account	Amount
cc-9/22/25-1	9/22/25	Sage	2010-000	1,817.00
cc-09/22/25	9/22/25	Aldi	2010-000	26.34
72949	9/24/25	Alliance Courier	1000-000	1,057.70
72950	9/24/25	Baker & Taylor	1000-000	2,006.02
72950a	9/24/25	VOID	1000-000	
72951	9/24/25	Black Stone Publishing	1000-000	149.16
72952	9/24/25	BookPage	1000-000	1,512.00
72953	9/24/25	Jon Braton	1000-000	36.40
72954	9/24/25	Custom Graphics, Inc.	1000-000	4,131.00
72955	9/24/25	Kathy Dewey	1000-000	97.65
72956	9/24/25	LuAnn Durant	1000-000	97.65
72957	9/24/25	Forum Communications Company	1000-000	285.00
72958	9/24/25	David Geray	1000-000	97.65
72959	9/24/25	Jodi Harrington	1000-000	67.20
72960	9/24/25	Steve Jacobson	1000-000	44.80
72961	9/24/25	Jerry's Lock & Key	1000-000	118.75
72962	9/24/25	Cindy Lichtsinn	1000-000	19.60
72963	9/24/25	Metropolitan Life Insurance Company	1000-000	1,494.19
72964	9/24/25	Minnesota Public Radio	1000-000	250.00
72965	9/24/25	Gyldendal Norsk Forlag	1000-000	2,000.00
72966	9/24/25	Kathryn Nevala	1000-000	15.40
72967	9/24/25	Overdrive, Inc.	1000-000	2,755.86
72968	9/24/25	Project : Constellation	1000-000	600.00
72969	9/24/25	Roberta Schake	1000-000	145.95
72970	9/24/25	Chizuko Shastri	1000-000	60.00
72971	9/24/25	Shortprinter	1000-000	104.85
72972	9/24/25	Kelsey Solberg	1000-000	63.00
72973	9/24/25	Mark Titera	1000-000	145.60
72974	9/24/25	Christy Underlee	1000-000	70.35
72975	9/24/25	Carol Van Brocklin	1000-000	36.40
72976	9/24/25	Gary Willhite	1000-000	98.00
72977	9/24/25	Connie Wood	1000-000	130.00
eft-9/24/25-1	9/24/25	Lake Agassiz Regional Library	1010-000	170,000.00

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Check #	Date	Payee	Cash Account	Amount
eft-9/24/25-2	9/24/25	Lake Agassiz Regional Library	1000-000	72,000.00
eft-09/25/25-1	9/25/25	Arvig	1000-000	33.66
eft-9/25/25-2	9/25/25	Arvig	1000-000	197.08
eft-9/25/25-1	9/25/25	WEX Health, Inc.	1000-000	104.50
cc-9/25/25-1	9/25/25	DonorDock, Inc.	2010-000	828.00
eft-9/27/25-1	9/27/25	WEX - HSA Contributions	1000-000	633.19
cc-9/29/25-1	9/29/25	Sangoma US	2010-000	163.23
eft-09/30/25-1	9/30/25	Garden Valley Telephone Company	1000-000	42.11
eft-09/30/25-2	9/30/25	Garden Valley Telephone Company	1000-000	42.48
eft-09/30/25-3	9/30/25	Garden Valley Telephone Company	1000-000	81.06
eft-09/30/25-4	9/30/25	Garden Valley Telephone Company	1000-000	45.04
eft-09/30/25-5	9/30/25	Federal Income Tax deposit	1000-000	21,317.63
eft-09/30/25-6	9/30/25	Minnesota State Income Tax	1000-000	2,018.00
eft-09/30/25-7	9/30/25	North Dakota SITW	1000-000	372.00
eft-09/30/25-8	9/30/25	Payroll Professionals, Inc.	1000-000	154.80
eft-09/30/25-9	9/30/25	ING (Deferred Compensation)	1000-000	2,455.42
eft-09/30/25-10	9/30/25	Public Employees Retirement Association	1000-000	13,440.68
eft-09/30/25-11	9/30/25	LARL Payroll	1005-000	71,621.00
eft-9/30/25-1	9/30/25	WEX - FSA payments	1000-000	215.99
cc-9/30/25-1	9/30/25	Lakes Country Service Cooperative	1000-000	105.56
cc-09/30/25-1	9/30/25	Meta - Facebook	2010-000	122.88
Total				770,589.63