

The Mission of LARL is to enrich lives and strengthen communities.

**LARL BOARD OF TRUSTEES
FULL BOARD MEETING**

Date: Thursday, May 21, 2026

Time: 5:30 p.m.

Meeting Notice:

The LARL Board will hold its scheduled meeting Thursday, May 21st at 5:30 p.m. at the Moorhead Public Library, The Loop 450 Center Ave.

AGENDA

5:30 **1. CALL TO ORDER** – President Ebinger
APPROVAL OF AGENDA
PUBLIC INPUT

5:35 **2. MINUTES OF THE MARCH 26, 2026 FULL BOARD MEETING** (Enclosed)

Recommended Motion: Move to approve the March 26, 2026 Full Board Meeting Minutes as presented.

5:40 **3. FINANCIAL REPORT** – Sprynczynatyk (Enclosed)

a. LARL Endowment/Fargo-Moorhead Area Foundation (Enclosed)

Recommended Motion: Move to reinvest the full annual distributions from the F-M Area Foundation for the Ada, Fertile, and Moorhead distribution and \$825 of the Hawley distribution into the sub funds from which they were earned, and spend \$200 of the Hawley distribution and the full annual distribution for Crookston.

b. 2027 Preliminary Budget Review – Draft #2/LARL Funding history and Finance Committee Recommend funding method (Enclosed)

Recommended Motion: Move to approved the Executive Finance Committee recommended funding formula change to include a direct cost element. With the implementation of the change, LARL will use a 4-year transition period (2027, 2028, 2029, 2030) to adjust each Signatory's contribution to LARL until the transition is fully complete and the new funding method is fully implemented for the 2031 budget.

6:00 **4. DIRECTOR'S REPORT** – Lynch

a. Director's Report (Enclosed)

(over)

- b. Intergovernmental Data Sharing Agreement – Lynch
(Agreement available for review at meeting)

Recommended Motion: Move to authorize LARL executive director to sign Intergovernmental Data Sharing Agreement with the City of Moorhead.

6:20 **5. PRESIDENT’S REPORT** – President Ebinger

6:30 **6. BOARD MEMBER REPORTS:**

- Becker County** – Barry Nelson, Terry Kalil
- Breckenridge** – Linda Holecek
- Clay County** – David Ebinger
- Clearwater County** – Mark Titera
- Crookston** – Clayton Briggs
- Detroit Lakes** – Kate Campos
- Mahnomen** – Deb McArthur
- Mahnomen County** – David Geray
- Moorhead** – Charley Johnson, Emily Moore, Linda Schell
- Norman County** – Steve Jacobson
- Polk County** – Gary Willhite
- Wilkin County** – Jon Braton

- MN Library Association/Library Trustees & Advocates Section** – Terry Kalil
- Northern Lights Library Network** – Terry Kalil & Chizuko Shastri

6:45 **7. OTHER**

6:50 **8. ADJOURNMENT**

MISC. ITEMS ENCLOSED:

- a. Check Register – April 2026 (Enclosed)

UPCOMING MEETINGS/EVENTS

Finance Committee Meeting and Full Board Meeting, Thursday June 18, 2026 at the Moorhead Public Library. Finance Committee Meeting will be held at 5:00, the Full Board Meeting will be held at 5:30.

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The Mission of LARL is to enrich lives and strengthen communities.

**LARL BOARD OF TRUSTEES
FULL BOARD MEETING
MINUTES**

A hybrid meeting of the Lake Agassiz Regional Library Full Board was held on Thursday, March 26, 2026 at the Moorhead Library and online via Zoom. President Ebinger called the meeting to order at 5:30pm.

Board Members Present: Briggs, Campos, Ebinger (*President*), Geray, Holecek, Jacobson, Johnson, Kalil (online), Moore, Reese (online starting at 6:25), Schell, Titera (online).

Board Members Absent: Braton, McArthur, Nelson.

Others Present: Lynch, Sprynczynatyk, Amanda Scanson (Brady Martz & Associates), Chizuko Shastri.

PUBLIC INPUT

None

APPROVAL OF AGENDA

(Geray/Schell) Move to approve the March 26, 2026 Full Board Meeting agenda as presented. MCU.

MINUTES OF THE JANUARY 15, 2026 FULL BOARD MEETING

(Johnson/Kalil) Move to approve the Minutes of the January 15, 2026 Full Board Meeting as presented. MCU.

WELCOME TO NEW BOARD MEMBER

Ebinger welcomed Kate Campos, City of Detroit Lakes and Linda Schell, City of Moorhead, to the LARL Board.

Campos and Schell recited the Oath of Office.

AUDIT REPORT

Amanda Scanson from Brady Martz & Associates presented the 2025 audit report.

FINANCIAL REPORT

With 16.67% of 2026 complete, LARL spent 16.41% of budgeted expenses. Revenues are at 27.7% of budget due to LARL billing Signatories quarterly. All expense categories are either at or slightly below budget.

(Geray/Johnson) Move to authorize the Director of Finance to submit the 2025 Annual Report to State Library Services. MCU.

(over)

Minutes of the March 26, 2026 Full Board Meeting – Page 2**FINANCIAL REPORT - continued**

Sprynczynatyk discussed that over the past few years a few different signatories have questioned the budgetary requests. Most recently, Becker County questioned the amounts and asked the board to consider changes to the LARL formula to incorporate a cost element rather than only relying on the current use-based formula. He discussed LARL's funding history and discussed computations he did to present LARL's budget with a cost element included in funding calculations, showing that when the direct costs of services in a signatory's area were included, some signatories are providing more to LARL than the cost in their area, while some are paying less. A few potential options were discussed that would make adjustments to each signatory's contribution to more closely correspond with the direct cost of service, as well as including allocating general regional expenses to each signatory based on the current use-based formula. Options looking at making corrections over a 3 to 5 year period were discussed, as well as options to increase or decrease a signatory's annual contribution by a percentage (33%, 25% or 20%) until each signatory was covering 100% of their calculated costs.

(Jacobson/Moore) Move to direct the LARL Finance Committee to look at and come up with a recommendation to the full board for a funding formula change that moves from strictly a use based formula to a formula that includes a cost basis component. MCU.

Moore suggested that since Reese, the Polk County representative on the LARL Board, wasn't present for the funding formula discussion, before any recommendations are made by the Finance Committee he should be informed of the discussions at the meeting since any changes would largely affect Polk County. Lynch and Sprynczynatyk agreed to schedule a Zoom meeting with Reese to discuss the information that was presented and let the Finance Committee know if he has any input for the Finance Committee.

The Executive Finance Committee is scheduled to meet April 16th to discuss the 2026 budget, so they will also discuss potential funding formula changes at the same meeting.

DIRECTOR'S REPORT

Lynch discussed LARL's experience of moving into the new building and thanked the Moorhead Friends of the Library for paying for move of the Regional Office and Moorhead Library.

There are new federal ADA compliance guidelines which will likely result in the LARL Board packets changing in the near future.

PRESIDENT'S REPORT

No report

BOARD MEMBER REPORTS:

Becker County (Kalil, Nelson-absent)

No report

(continued on next page)

Minutes of the March 26, 2026 Full Board Meeting – Page 3**BOARD MEMBER REPORTS - continued:****Breckenridge** (Holecek)

No report

Clay County (Ebinger)

No report

Clearwater County (Titera)

There was a rumor going around Bagley that the library was closing. Lynch addressed the rumor with a letter to the editor. The library closing is in Bagley, Iowa.

Crookston (Briggs)

No report

Detroit Lakes (Campos)

A few items are out for bid regarding the library roof.

City of Mahnomen (McArthur-absent)

No report.

Mahnomen County (Geray)

No report.

Reese joined the meeting at 6:25, Ebinger informed him that Lynch and Sprynczynatyk would schedule a Zoom meeting with him in the next few days to update him on the Board's formula discussion and bring any concern he might have to the finance committee.

Moorhead (Johnson, Moore, Schell)

The new Library will open April 8th. The Grand Opening will be on April 18th.

Norman County (Jacobsen)

Norman County has a new Coordinator in place.

Polk County (Reese)

No report.

Wilkin County (Braton-absent)

No report.

MN Library Association/Library Trustee and Advocates Section (Open)

No report.

Northern Lights Library Network (Shastri)

Shastri gave an overview of NLLN.

The meeting adjourned at 6:35.

Lake Agassiz Regional Library
Statement of Revenues & Expenditures
Actual and Budget
For the Four Months Ending April 30, 2026

| | Current Month Actual | Year To Date Actual | Annual Budget | YTD Actual To Annual \$ Variance | YTD Actual To Annual Budget % |
|---------------------------------------|-------------------------|------------------------|---------------------|--|-------------------------------------|
| General Fund Revenue | | | | | |
| <i>Signatory Funding</i> | | | | | |
| Becker County | \$ 119,460.00 | \$ 238,920.00 | \$ 477,840.00 | 238,920.00 | 50.00 |
| Detroit Lakes | 67,917.50 | 135,835.00 | 271,670.00 | 135,835.00 | 50.00 |
| Clay County | 90,672.50 | 181,345.00 | 362,690.00 | 181,345.00 | 50.00 |
| Moorhead | 227,075.00 | 454,150.00 | 908,300.00 | 454,150.00 | 50.00 |
| Clearwater County | 31,977.50 | 63,955.00 | 127,910.00 | 63,955.00 | 50.00 |
| Mahnomen County | 13,330.00 | 26,660.00 | 53,320.00 | 26,660.00 | 50.00 |
| Mahnomen | 6,367.50 | 12,735.00 | 25,470.00 | 12,735.00 | 50.00 |
| Norman County | 31,362.50 | 62,725.00 | 125,450.00 | 62,725.00 | 50.00 |
| Polk County | 83,557.50 | 167,115.00 | 334,230.00 | 167,115.00 | 50.00 |
| Crookston | 64,095.00 | 128,190.00 | 256,380.00 | 128,190.00 | 50.00 |
| Wilkin County | 16,317.50 | 32,635.00 | 65,270.00 | 32,635.00 | 50.00 |
| Breckenridge | 25,925.00 | 51,850.00 | 103,700.00 | 51,850.00 | 50.00 |
| Total Signatory Funding | 778,057.50 | 1,556,115.00 | 3,112,230.00 | 1,556,115.00 | 50.00 |
| <i>Grants</i> | | | | | |
| Basic Support - MN (RLBSS) | 0.00 | 323,636.70 | 809,092.00 | 485,455.30 | 40.00 |
| Reg Library Telecom Aid (RLTA) | 0.00 | 69,729.74 | 147,687.00 | 77,957.26 | 47.21 |
| Total Grants | 0.00 | 393,366.44 | 956,779.00 | 563,412.56 | 41.11 |
| <i>Miscellaneous Revenue</i> | | | | | |
| Service Charge Revenue | 648.00 | 2,260.40 | 6,000.00 | 3,739.60 | 37.67 |
| Printing Revenue | 1,821.06 | 6,713.16 | 24,000.00 | 17,286.84 | 27.97 |
| Fax Revenue | 365.98 | 1,616.12 | 5,000.00 | 3,383.88 | 32.32 |
| Microfilm Revenue | 13.50 | 18.25 | 100.00 | 81.75 | 18.25 |
| Photocopy Revenue | 372.85 | 2,066.33 | 10,500.00 | 8,433.67 | 19.68 |
| Book/Furniture Sale Revenue | 375.58 | 1,466.87 | 0.00 | (1,466.87) | 0.00 |
| Interest/Dividend Income | 1,538.15 | 25,785.74 | 80,000.00 | 54,214.26 | 32.23 |
| Investment Value Change | 27,159.14 | (1,679.36) | 0.00 | 1,679.36 | 0.00 |
| Lost/Damaged Property | 706.04 | 1,990.78 | 6,500.00 | 4,509.22 | 30.63 |
| Total Miscellaneous Revenue | 33,000.30 | 40,238.29 | 132,100.00 | 91,861.71 | 30.46 |
| <i>Joint Automation Revenue</i> | | | | | |
| Northwest Reg. Lib. Contrib. | 15,500.00 | 31,000.00 | 62,000.00 | 31,000.00 | 50.00 |
| MNLink Server Site Payments | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Total Joint Automation Revenue | 15,500.00 | 31,000.00 | 62,000.00 | 31,000.00 | 50.00 |
| Fund Balance/Shortfall | 0.00 | 0.00 | 149,818.00 | 149,818.00 | 0.00 |
| Total General Fund Revenue | 826,557.80 | 2,020,719.73 | 4,412,927.00 | 2,392,207.27 | 45.79 |
| General Fund Expenditures | | | | | |
| <i>Personnel Expenses</i> | | | | | |
| Salaries | 201,577.64 | 766,170.04 | 2,376,500.00 | 1,610,329.96 | 32.24 |
| Payroll Taxes | 15,150.74 | 58,062.68 | 183,650.00 | 125,587.32 | 31.62 |
| MN Paid Leave | 933.07 | 3,553.36 | 10,600.00 | 7,046.64 | 33.52 |
| Retirement - PERA | 14,898.40 | 57,194.58 | 177,650.00 | 120,455.42 | 32.20 |
| Health Insurance | 41,644.84 | 160,551.58 | 485,850.00 | 325,298.42 | 33.05 |
| Life Insurance | 71.60 | 387.20 | 1,300.00 | 912.80 | 29.78 |
| Workers Compensation Insurance | 338.17 | 1,352.64 | 3,850.00 | 2,497.36 | 35.13 |
| Other Employee Benefits | 121.00 | 513.99 | 1,700.00 | 1,186.01 | 30.23 |
| Total Personnel | 274,735.46 | 1,047,786.07 | 3,241,100.00 | 2,193,313.93 | 32.33 |
| <i>Automation/Cataloging</i> | | | | | |
| Automation | 14,425.20 | 59,507.88 | 183,950.00 | 124,442.12 | 32.35 |
| Remote Printing | 282.41 | 1,129.73 | 3,400.00 | 2,270.27 | 33.23 |
| Catalog Item Records | 1,212.98 | 4,851.92 | 14,550.00 | 9,698.08 | 33.35 |
| Supplies - Computer | 438.88 | 1,570.73 | 5,000.00 | 3,429.27 | 31.41 |
| Supplies - Technical Services | 580.88 | 4,160.95 | 6,500.00 | 2,339.05 | 64.01 |
| Total Automation/Cataloging | 16,940.35 | 71,221.21 | 213,400.00 | 142,178.79 | 33.37 |

Lake Agassiz Regional Library
Statement of Revenues & Expenditures
Actual and Budget
For the Four Months Ending April 30, 2026

| | Current Month Actual | Year To Date Actual | Annual Budget | YTD Actual To Annual \$ Variance | YTD Actual To Annual Budget % |
|---|-------------------------|------------------------|---------------------|--|-------------------------------------|
| Library Programming | | | | | |
| Programming - Youth/SLE | 949.06 | 1,221.06 | 15,000.00 | 13,778.94 | 8.14 |
| Programming - Adult | 0.00 | (330.38) | 5,000.00 | 5,330.38 | (6.61) |
| Total Library Programming | 949.06 | 890.68 | 20,000.00 | 19,109.32 | 4.45 |
| Staff Development | | | | | |
| Staff Training & Development | 3,542.32 | 5,978.72 | 15,000.00 | 9,021.28 | 39.86 |
| Total Staff Development | 3,542.32 | 5,978.72 | 15,000.00 | 9,021.28 | 39.86 |
| Mileage/Board Meeting Expense | | | | | |
| Mileage - Staff | 1,571.51 | 7,727.27 | 28,000.00 | 20,272.73 | 27.60 |
| Regional Board Meetings | 276.05 | 1,463.31 | 5,800.00 | 4,336.69 | 25.23 |
| Total Mileage/Board Meeting Expenses | 1,847.56 | 9,190.58 | 33,800.00 | 24,609.42 | 27.19 |
| Other Expenses | | | | | |
| Accounting/Bank Fees | 960.17 | 14,875.03 | 21,350.00 | 6,474.97 | 69.67 |
| Attorney Fees | 0.00 | 0.00 | 1,000.00 | 1,000.00 | 0.00 |
| Bus, Office Software/Supplies | 0.00 | 368.58 | 2,200.00 | 1,831.42 | 16.75 |
| Delivery Services | 4,719.40 | 19,257.51 | 60,000.00 | 40,742.49 | 32.10 |
| Director's Discretionary | 0.00 | 0.00 | 2,000.00 | 2,000.00 | 0.00 |
| Insurance - General/Property | 2,012.50 | 8,159.00 | 26,500.00 | 18,341.00 | 30.79 |
| Leases | 16,691.75 | 25,206.88 | 51,350.00 | 26,143.12 | 49.09 |
| Maintenance Contracts | 618.07 | 5,067.80 | 16,950.00 | 11,882.20 | 29.90 |
| Memberships | 0.00 | 215.00 | 1,250.00 | 1,035.00 | 17.20 |
| Minnesota Director's Fund | 0.00 | 0.00 | 2,700.00 | 2,700.00 | 0.00 |
| Miscellaneous Expense | 0.00 | 162.82 | 2,000.00 | 1,837.18 | 8.14 |
| PIO: Printing/Advertising | 2,859.50 | 9,434.54 | 24,350.00 | 14,915.46 | 38.75 |
| Postage | 387.36 | 854.20 | 5,400.00 | 4,545.80 | 15.82 |
| Recruitment | 0.00 | 1,100.64 | 4,000.00 | 2,899.36 | 27.52 |
| Repairs - Equipment | 0.00 | 21.53 | 2,500.00 | 2,478.47 | 0.86 |
| Supplies - Copier/Fax/Microfilm | 0.00 | 419.91 | 700.00 | 280.09 | 59.99 |
| Supplies - Office | 2,281.44 | 4,357.50 | 8,500.00 | 4,142.50 | 51.26 |
| Supplies - Public Services | 165.48 | 462.40 | 6,000.00 | 5,537.60 | 7.71 |
| Telephone/Telecom | 1,594.75 | 6,134.90 | 18,300.00 | 12,165.10 | 33.52 |
| Total Other Operating Expenses | 32,290.42 | 96,098.24 | 257,050.00 | 160,951.76 | 37.39 |
| Regional Library Telecom Aid (RLTA) | 0.00 | 69,729.74 | 147,687.00 | 77,957.26 | 47.21 |
| Transportation | | | | | |
| Vehicle Expenses | 0.00 | 0.00 | 1,500.00 | 1,500.00 | 0.00 |
| Total Transportation | 0.00 | 0.00 | 1,500.00 | 1,500.00 | 0.00 |
| Materials | | | | | |
| Audio Visual | 843.32 | 5,823.30 | 25,000.00 | 19,176.70 | 23.29 |
| Digital | 15,138.22 | 40,426.40 | 143,403.00 | 102,976.60 | 28.19 |
| Hoopla Service | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Online Resources | 315.55 | 1,262.20 | 3,787.00 | 2,524.80 | 33.33 |
| Periodicals | 2,270.42 | 4,531.98 | 21,200.00 | 16,668.02 | 21.38 |
| Print | 15,898.45 | 93,748.44 | 250,000.00 | 156,251.56 | 37.50 |
| Total Materials | 34,465.96 | 145,792.32 | 443,390.00 | 297,597.68 | 32.88 |
| Capital Expenditures | | | | | |
| Furniture & Equipment | 0.00 | 474.61 | 10,000.00 | 9,525.39 | 4.75 |
| Software & Hardware Upgrades | 209.99 | 5,645.11 | 30,000.00 | 24,354.89 | 18.82 |
| Total Capital Expenditures | 209.99 | 6,119.72 | 40,000.00 | 33,880.28 | 15.30 |
| Capital Fund Accounts | | | | | |
| Regional Office FF&E | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Total Capital Fund Accounts | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Total General Fund Expenditures | 364,981.12 | 1,452,807.28 | 4,412,927.00 | 2,960,119.72 | 32.92 |
| General Fund Revenue Over Expenditures | \$ 461,576.68 | \$ 567,912.45 | \$ 0.00 | (567,912.45) | 0.00 |

Lake Agassiz Regional Library
Statement of Revenues & Expenditures
Actual and Budget
For the Four Months Ending April 30, 2026

| | Current Month Actual | Year To Date Actual | Annual Budget | YTD Actual To Annual \$ Variance | YTD Actual To Annual Budget % |
|---|-------------------------|------------------------|------------------|--|-------------------------------------|
| SPECIAL PROJECTS | | | | | |
| Special Projects Revenue | | | | | |
| Donations | \$ 3,795.37 | \$ 68,789.38 | \$ 0.00 | (68,789.38) | 0.00 |
| Endowment Revenue | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Telecom/E-rate Funds | 3,213.00 | 30,646.04 | 0.00 | (30,646.04) | 0.00 |
| Legacy Grant Revenue | 21,348.12 | 40,803.61 | 0.00 | (40,803.61) | 0.00 |
| Miscellaneous Local Grants | 2,500.00 | 2,500.00 | 0.00 | (2,500.00) | 0.00 |
| Total Special Projects Revenue | 30,856.49 | 142,739.03 | 0.00 | (142,739.03) | 0.00 |
| Special Projects Expenditures | | | | | |
| Special Projects Miscellaneous | | | | | |
| Donations - Materials: Print | 11.61 | 835.55 | 0.00 | (835.55) | 0.00 |
| Donations - Materials: A/V | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Donations - Materials: Other | 0.00 | 7,529.66 | 0.00 | (7,529.66) | 0.00 |
| Donations - Miscellaneous | 5,064.29 | 25,521.45 | 0.00 | (25,521.45) | 0.00 |
| Donations - Book Truck | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Legacy Grant Expense | 21,348.12 | 40,803.61 | 0.00 | (40,803.61) | 0.00 |
| Telecom/E-rate Expenses | 3,213.00 | 30,646.04 | 0.00 | (30,646.04) | 0.00 |
| Projects from Designated Funds: | | | | | |
| Total Special Projects Miscellaneous | 29,637.02 | 105,336.31 | 0.00 | (105,336.31) | 0.00 |
| Special Projects Capital | | | | | |
| Donations - Furniture & Equip. | 0.00 | 8,126.44 | 0.00 | (8,126.44) | 0.00 |
| Projects from Designated Funds: | | | | | |
| Desig Funds - Furn & Equipment | 22,160.91 | 112,982.38 | 0.00 | (112,982.38) | 0.00 |
| Total Special Projects Capital | 22,160.91 | 121,108.82 | 0.00 | (121,108.82) | 0.00 |
| Total Special Projects Expenditures | 51,797.93 | 226,445.13 | 0.00 | (226,445.13) | 0.00 |
| Special Proj Rev Over (Under) Expend | \$ (20,941.44) | \$ (83,706.10) | \$ 0.00 | 83,706.10 | 0.00 |
| GRAND TOTAL REVENUE | 857,414.29 | 2,163,458.76 | 4,412,927.00 | 2,249,468.24 | 49.03 |
| GRAND TOTAL EXPENDITURES | 416,779.05 | 1,679,252.41 | 4,412,927.00 | 2,733,674.59 | 38.05 |
| CHANGE IN FUND BALANCE | \$ 440,635.24 | \$ 484,206.35 | \$ 0.00 | (484,206.35) | 0.00 |

**Lake Agassiz Regional Library
Statement of Financial Position
April 30, 2026**

| | <u>Current Month</u> | <u>Prior Month</u> | <u>Month Net Change</u> | <u>Prior Year Final</u> | <u>YTD Net Change</u> |
|--|------------------------|---------------------|-----------------------------|-----------------------------|---------------------------|
| <i>ASSETS</i> | | | | | |
| Cash - Checking (Bell Bank) | \$ 63,840.55 | 73,074.80 | (9,234.25) | 65,402.25 | (1,561.70) |
| Cash - Payroll (Bell Bank) | 4,354.04 | 5,810.48 | (1,456.44) | 7,040.80 | (2,686.76) |
| Cash - Savings (Bell Bank) | 931,830.39 | 902,692.41 | 29,137.98 | 946,658.47 | (14,828.08) |
| Petty Cash | 580.00 | 560.00 | 20.00 | 560.00 | 20.00 |
| Investment Account | 1,671,467.78 | 1,643,613.84 | 27,853.94 | 1,647,950.18 | 23,517.60 |
| Accounts Receivable | 338,839.04 | 17,039.00 | 321,800.04 | 0.00 | 338,839.04 |
| Prepaid Expenses | 48,706.49 | 53,385.18 | (4,678.69) | 24,302.43 | 24,404.06 |
| Leased Assets | 40,744.43 | 40,744.43 | 0.00 | 40,744.43 | 0.00 |
| Accum Amort - Leased Assets | (44,037.23) | (32,489.42) | (11,547.81) | (26,004.85) | (18,032.38) |
| Subscription Assets | 83,001.65 | 83,001.65 | 0.00 | 83,001.65 | 0.00 |
| Accum Amort - Subscription | (54,196.86) | (54,196.86) | 0.00 | (48,244.69) | (5,952.17) |
| Vehicles | 13,867.00 | 13,867.00 | 0.00 | 13,867.00 | 0.00 |
| Accum Depr - Vehicles | (10,565.12) | (10,565.12) | 0.00 | (10,565.12) | 0.00 |
| Equipment and Fixtures | 416,836.21 | 416,836.21 | 0.00 | 416,836.21 | 0.00 |
| Accum Depr - Equip & Fixtures | (255,756.86) | (255,756.86) | 0.00 | (255,756.86) | 0.00 |
| Equipment & Fixtures - Donated | 170,799.40 | 170,799.40 | 0.00 | 170,799.40 | 0.00 |
| Accum Depr - Donated Equip | (153,109.12) | (153,109.12) | 0.00 | (153,109.12) | 0.00 |
| Endowment Funds | 116,478.00 | 116,478.00 | 0.00 | 120,094.58 | (3,616.58) |
| Amount Provided - LTD | 303,947.45 | 314,953.35 | (11,005.90) | 328,101.90 | (24,154.45) |
| Total Assets | \$ 3,687,627.24 | 3,346,738.37 | 340,888.87 | 3,371,678.66 | 315,948.58 |
| <i>LIABILITIES</i> | | | | | |
| Accounts Payable | \$ 31,931.52 | 94,105.04 | (62,173.52) | 73,652.21 | (41,720.69) |
| Credit Card Payable | 5,566.23 | 9,301.76 | (3,735.53) | 0.00 | 5,566.23 |
| Accrued Salaries Payable | 105,125.82 | 105,125.82 | 0.00 | 105,125.82 | 0.00 |
| Accrued Severance Payable | 28,612.95 | 28,612.95 | 0.00 | 28,612.95 | 0.00 |
| Accrued Sick/ESST Payable | 214,581.98 | 214,581.98 | 0.00 | 214,581.98 | 0.00 |
| Accrued Vacation Payable | 48,717.50 | 48,717.50 | 0.00 | 48,717.50 | 0.00 |
| Payroll Tax Payable - ND | 128.00 | 0.00 | 128.00 | 0.00 | 128.00 |
| MN Paid Leave Payable | 7,195.49 | 5,329.39 | 1,866.10 | 0.00 | 7,195.49 |
| Life Insurance Payable | (32.00) | (32.00) | 0.00 | 0.00 | (32.00) |
| Dental Insurance Payable | (1,206.15) | (1,206.16) | 0.01 | 0.00 | (1,206.15) |
| Vision Insurance Payable | (279.64) | (279.64) | 0.00 | 0.00 | (279.64) |
| AFLAC Payable | 259.12 | 259.12 | 0.00 | 0.00 | 259.12 |
| Flexible Spending - Medical | 1,072.36 | 828.32 | 244.04 | 660.41 | 411.95 |
| Sales Tax Payable | 225.08 | 677.85 | (452.77) | 1,097.00 | (871.92) |
| Deferred Revenue | 209,725.15 | 222,794.14 | (13,068.99) | 299,294.31 | (89,569.16) |
| Lease Liability | (5,543.25) | 5,462.65 | (11,005.90) | 12,663.92 | (18,207.17) |
| Subscription Liability | 17,578.27 | 17,578.27 | 0.00 | 23,525.55 | (5,947.28) |
| Total Liabilities | 663,658.43 | 751,856.99 | (88,198.56) | 807,931.65 | (144,273.22) |
| <i>FUND BALANCES</i> | | | | | |
| Fund Balance - Unreserved | 131,586.39 | 131,586.39 | 0.00 | 186,140.59 | (54,554.20) |
| Fund Bal - Operating Reserve | 1,457,000.00 | 1,457,000.00 | 0.00 | 1,457,000.00 | 0.00 |
| Fund Bal - Employee Severance | 30,000.00 | 30,000.00 | 0.00 | 30,000.00 | 0.00 |
| Fund Bal - Unemployment Comp. | 59,500.00 | 59,500.00 | 0.00 | 59,500.00 | 0.00 |
| Fund Bal - Vehicle Replacement | 40,000.00 | 40,000.00 | 0.00 | 40,000.00 | 0.00 |
| Fund Bal - Technology Upgrade | 50,000.00 | 50,000.00 | 0.00 | 50,000.00 | 0.00 |
| Fund Bal - Furn. & Equipment | 63,446.00 | 63,446.00 | 0.00 | 63,446.00 | 0.00 |
| Fund Bal - Special Projects | 20,000.00 | 20,000.00 | 0.00 | 20,000.00 | 0.00 |
| Fund Bal - Copiers, Printers | 10,000.00 | 10,000.00 | 0.00 | 10,000.00 | 0.00 |
| Fund Bal - Prof Recruitment | 5,000.00 | 5,000.00 | 0.00 | 5,000.00 | 0.00 |
| Fund Bal - Library Materials | 30,000.00 | 30,000.00 | 0.00 | 30,000.00 | 0.00 |
| Fund Bal - Consultant Study | 10,000.00 | 10,000.00 | 0.00 | 10,000.00 | 0.00 |
| Fund Bal - Outreach Services | 20,000.00 | 20,000.00 | 0.00 | 20,000.00 | 0.00 |
| Fund Bal - Brnch Improvement | 75,000.00 | 75,000.00 | 0.00 | 75,000.00 | 0.00 |
| Fund Bal - Staff Development | 20,000.00 | 20,000.00 | 0.00 | 20,000.00 | 0.00 |
| Fund Bal - Health Insurance | 13,500.00 | 13,500.00 | 0.00 | 13,500.00 | 0.00 |
| Fund Bal - Joint Automation | 77,500.00 | 77,500.00 | 0.00 | 77,500.00 | 0.00 |
| Investment in Gen. Fixed Asset | 182,071.51 | 182,071.51 | 0.00 | 182,071.51 | 0.00 |
| Reserve for Leases | (3,292.80) | 8,255.01 | (11,547.81) | 14,739.58 | (18,032.38) |
| Reserve for Subscriptions | 28,804.79 | 28,804.79 | 0.00 | 34,756.96 | (5,952.17) |
| Reserve for Donations | 99,551.99 | 99,551.99 | 0.00 | 99,551.99 | 0.00 |
| Reserve for Endowments | 120,094.58 | 120,094.58 | 0.00 | 120,094.58 | 0.00 |
| Change in Fund Balance | 484,206.35 | 43,571.11 | 440,635.24 | (54,554.20) | 538,760.55 |
| Total Fund Balances | 3,023,968.81 | 2,594,881.38 | 429,087.43 | 2,563,747.01 | 460,221.80 |
| Total Liabilities & Fund Bal. | \$ 3,687,627.24 | 3,346,738.37 | 340,888.87 | 3,371,678.66 | 315,948.58 |

LAKE AGASSIZ REGIONAL LIBRARY
ENDOWMENT FUND
 FM-AREA FOUNDATION

2026 Distribution Recommendations

| <i>BRANCH</i> | <i>AVAILABLE DISTRIBUTION</i> | <i>RECOMMENDATION</i> | <i>PLANNED USE OF FUNDS</i> |
|-------------------|-------------------------------|-----------------------------|--------------------------------------|
| Ada Library | \$170 | Reinvest | |
| Crookston Library | \$910 | Spend | New exterior signage for the library |
| Fertile Library | \$380 | Reinvest | |
| Hawley Library | \$1,025 | Reinvest \$825, Spend \$200 | Summer Reading Program expenses |
| Moorhead Library | \$240 | Reinvest | |

TAKEN FROM THE F-M AREA FOUNDATION AGREEMENT:

“The LARL Board of Trustees will serve as the Endowment Fund Committee. During the first quarter of each year, the LARL Director will request recommendations from the local library entities regarding use of the annual income distributions for each of the thirteen sub-funds. The LARL Director will report these recommendations to the Endowment Fund Committee for consideration in its final disposition of the annual income distributions.”

LAKE AGASSIZ REGIONAL LIBRARY

2027

Preliminary Budget

Draft #2

| CATEGORY | 2025 Budget | 2026 Budget | 2027 Budget | \$ Change | % Change |
|---------------------------------|------------------------|------------------------|------------------------|----------------------|---------------------|
| Personnel | 3,047,500 | 3,241,100 | 3,449,250 | 208,150 | 6.42% |
| Library Materials | 439,000 | 443,390 | 447,840 | 4,450 | 1.00% |
| Automation/Cataloging | 207,200 | 213,400 | 222,800 | 9,400 | 4.40% |
| Programming & Staff Development | 35,000 | 35,000 | 35,000 | - | 0.00% |
| Mileage & Board Meetings | 32,900 | 33,800 | 33,800 | - | 0.00% |
| Regional Library Telecom Aid | 161,188 | 147,687 | 147,687 | - | 0.00% |
| Other Operating Expenses | 226,900 | 257,050 | 266,658 | 9,608 | 3.74% |
| Vehicle Expenses | 1,500 | 1,500 | 1,500 | - | 0.00% |
| Capital Expenses | 40,000 | 40,000 | 40,000 | - | 0.00% |
| Total Budget | 4,191,188 | 4,412,927 | 4,644,535 | 231,608 | 5.25% |

(OVER)

LAKE AGASSIZ REGIONAL LIBRARY

2027 Preliminary Budget

Draft #2

| | 2025 Budget | 2026 Budget | \$ Change | 2027 Request |
|------------------------------|------------------------|------------------------|----------------------|-------------------------|
| REVENUE | | | | |
| Becker County | 437,050 | 477,840 | 16,840 | 494,680 |
| Detroit Lakes | 252,130 | 271,670 | 9,990 | 281,660 |
| Clay County | 332,580 | 362,690 | 19,540 | 382,230 |
| Moorhead | 837,210 | 908,300 | 56,840 | 965,140 |
| Clearwater County | 117,750 | 127,910 | 5,030 | 132,940 |
| Mahnomen County | 48,890 | 53,320 | 7,040 | 60,360 |
| Mahnomen | 24,140 | 25,470 | 590 | 26,060 |
| Norman County | 113,830 | 125,450 | 12,440 | 137,890 |
| Polk County | 305,640 | 334,230 | 49,120 | 383,350 |
| Crookston | 241,640 | 256,380 | 20,240 | 276,620 |
| Wilkin County | 60,690 | 65,270 | 4,710 | 69,980 |
| Breckenridge | 98,580 | 103,700 | 17,620 | 121,320 |
| SUB-TOTAL | 2,870,130 | 3,112,230 | 220,000 | 3,332,230 |
| | | | | |
| GRANTS | | | | |
| State Basic Support | 879,663 | 809,092 | 49,253 | 858,345 |
| Regional Library Telecom Aid | 161,188 | 147,687 | - | 147,687 |
| TOTAL GRANTS | 1,040,851 | 956,779 | 49,253 | 1,006,032 |
| | | | | |
| OTHER REVENUE | | | | |
| Miscellaneous | 120,200 | 132,100 | - | 132,100 |
| Joint Automation | 60,000 | 62,000 | 600 | 62,600 |
| Fund Balance/Shortfall | 100,007 | 149,818 | (38,245) | 111,573 |
| TOTAL OTHER REVENUE | 280,207 | 343,918 | (37,645) | 306,273 |
| | | | | |
| TOTAL REVENUE | 4,191,188 | 4,412,927 | 231,608 | 4,644,535 |
| | | | | |
| EXPENDITURES | | | | |
| Operating | 4,151,188 | 4,372,927 | 231,608 | 4,604,535 |
| Capital | 40,000 | 40,000 | - | 40,000 |
| TOTAL EXPENDITURES | 4,191,188 | 4,412,927 | 231,608 | 4,644,535 |
| | | | | |
| | | | | - |

LARL Revenue/Costs by Signatory

LARL budget, allocated to each Signatory. Direct Costs of each library are computed. For Cities that are Signatories, a 3 year average of transactions of County vs City residents is computed and that % is allocated to the County. Board Expenses are charged to each Signatory based on number of representative on the LARL Board. The remaining costs are allocated to each Signatory with LARL's Used Based formula.

| | 2027 Budget | Becker County | Detroit Lakes | Clay County | Moorhead | Clearwater County | Mahnomen County | Mahnomen | Norman County | Polk County | Crookston | Wilkin County | Breckenridge |
|--|------------------|------------------|------------------|----------------|----------------|----------------------|--------------------|---------------|------------------|------------------|-----------------|------------------|-----------------|
| Library Use % City/County residents 3 year average | | 59.45% | 40.55% | 12.58% | 87.42% | | 74.95% | 34.56% | | 25.52% | 76.09% | 23.31% | 80.74% |
| REVENUE | | | | | | | | | | | | | |
| Signatory Payment 2026 | 3,112,230 | 477,840 | 271,670 | 362,690 | 908,300 | 127,910 | 53,320 | 25,470 | 125,450 | 334,230 | 256,380 | 65,270 | 103,700 |
| Increase 7% | 220,000 | 33,780 | 19,200 | 25,640 | 64,210 | 9,040 | 3,770 | 1,800 | 8,870 | 23,630 | 18,120 | 4,610 | 7,330 |
| Grants/Other Revenue | 1,200,732 | - | - | - | - | - | - | - | - | - | - | - | - |
| Total Revenue | 4,532,962 | 511,620 | 290,870 | 388,330 | 972,510 | 136,950 | 57,090 | 27,270 | 134,320 | 357,860 | 274,500 | 69,880 | 111,030 |
| TOTAL DIRECT COSTS | 3,680,837 | 41,309 | 463,703 | 152,452 | 878,754 | 87,019 | - | 72,373 | 107,009 | 289,633 | 317,675 | 13,477 | 179,473 |
| Direct Costs allocated to Counties | - | 275,666 | (275,666) | 110,541 | (110,541) | | 54,246 | (54,246) | | 81,063 | (81,063) | 41,831 | (41,831) |
| TOTAL DIRECT AFTER ALLOCATION | 3,680,837 | 316,975 | 188,037 | 262,993 | 768,214 | 87,019 | 54,246 | 18,127 | 107,009 | 370,697 | 236,612 | 55,308 | 137,643 |
| Board Expenses | 5,800 | 387 | 773 | 387 | 1,160 | 387 | 387 | 387 | 387 | 387 | 387 | 387 | 387 |
| Expenses allocated by use based formula | 957,898 | 143,644 | 74,970 | 113,560 | 206,273 | 38,110 | 17,460 | 4,747 | 45,711 | 100,724 | 55,192 | 16,934 | 17,886 |
| Total Direct and Allocated costs | 4,644,535 | 461,006 | 263,780 | 376,940 | 975,647 | 125,516 | 72,093 | 23,260 | 153,108 | 471,807 | 292,190 | 72,629 | 155,915 |
| Balance Over (Under) calculated cost | (111,573) | 50,614 | 27,090 | 11,390 | (3,137) | 11,434 | (15,003) | 4,010 | (18,788) | (113,947) | (17,690) | (2,749) | (44,885) |
| Funding % of calculated costs | | 111% | 110% | 103% | 100% | 109% | 79% | 117% | 88% | 76% | 94% | 96% | 71% |

Adjustment to 7% increase based on 4 year transition period to a funding method based on cost of service

| | | | | | | | | | | | | | |
|--|-----|----------|---------|---------|----------|---------|----------|---------|----------|----------|----------|---------|----------|
| 7% increase | 7% | 33,780 | 19,200 | 25,640 | 64,210 | 9,040 | 3,770 | 1,800 | 8,870 | 23,630 | 18,120 | 4,610 | 7,330 |
| Adjustment for 2027 | 25% | (12,650) | (6,770) | (2,850) | 780 | (2,860) | 3,750 | (1,000) | 4,700 | 28,490 | 4,420 | 690 | 11,220 |
| Proportionate adjustment to get back to 7% | | (4,290) | (2,440) | (3,250) | (8,150) | (1,150) | (480) | (210) | (1,130) | (3,000) | (2,300) | (590) | (930) |
| 2027 Increase after adjustment | | 16,840 | 9,990 | 19,540 | 56,840 | 5,030 | 7,040 | 590 | 12,440 | 49,120 | 20,240 | 4,710 | 17,620 |
| Total funding (after calculated increase and adjustment) | | 494,680 | 281,660 | 382,230 | 965,140 | 132,940 | 60,360 | 26,060 | 137,890 | 383,350 | 276,620 | 69,980 | 121,320 |
| Total Costs | | 461,006 | 263,780 | 376,940 | 975,647 | 125,516 | 72,093 | 23,260 | 153,108 | 471,807 | 292,190 | 72,629 | 155,915 |
| Balance Over (Under) calculated cost | | 33,674 | 17,880 | 5,290 | (10,507) | 7,424 | (11,733) | 2,800 | (15,218) | (88,457) | (15,570) | (2,649) | (34,595) |
| Funding as a % of calculated cost | | 107% | 107% | 101% | 99% | 106% | 84% | 112% | 90% | 81% | 95% | 96% | 78% |
| % increase from 2026 budget request | | 3.52% | 3.68% | 5.39% | 6.26% | 3.93% | 13.20% | 2.32% | 9.92% | 14.70% | 7.89% | 7.22% | 16.99% |

**Lake Agassiz Regional Library
Fund Balances
10 year history plus current and next year budget**

| | 2016 | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | 2023 | 2024 | 2025 | Budget 2026 | Budget 2027 |
|-------------------------------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-----------------|------------------------|------------------------|
| Year End Fund Balance | 1,425,296 | 1,572,524 | 1,679,841 | 1,747,098 | 1,986,417 | 2,040,168 | 1,913,153 | 2,200,957 | 2,386,840 | 2,332,180 | 2,043,916 | 1,932,343 |
| Annual Expenses | 3,242,425 | 3,280,983 | 3,516,998 | 3,506,972 | 3,370,165 | 3,689,457 | 3,830,082 | 3,856,446 | 4,199,767 | 4,419,023 | 4,412,927 | 4,644,535 |
| Fund Balance as % of Expenses | 44% | 48% | 48% | 50% | 59% | 55% | 50% | 57% | 57% | 53% | 46% | 42% |
| Fund Balance change from prior year | 56,572 | 147,228 | 107,317 | 67,257 | 239,319 | 53,751 | (127,015) | 287,804 | 185,883 | (54,660) *** | (288,264) **** | (111,573) |

*** 2025 includes \$111,553.63 of funds for Furnishings for RO/Moorhead staff work areas

**** 2026 includes a deficit of \$149,818, and \$138,446 of funds for furnshings for the RO/Moorhead staff work areas

LARL's funding history and Executive/Finance Committee Recommended funding method.

1961-1995:

LARL was formed in 1961, from 1961 to 1995 LARL followed a cost basis funding method. Direct costs of each location were calculated (salaries, benefits, taxes, etc.) basically any cost that could be attributed to a specific Signatory. In Counties where there are City Signatories, those libraries surveyed customers coming into the library a few weeks each year, to ask customers if they were City or County residents. A 3-year average was then computed of the percentage of City residents compared to County residents who used the library. This computed percentage was then applied to the direct costs of the City Signatory library and the County percentage was allocated to the County's costs. The remaining costs of the system were then allocated to each Signatory based on a formula of 60% circulation, 30% population, and 10% property valuation. After the direct costs and allocation of other costs the total cost was arrived at for each Signatory and that was the amount the Signatory contributed to the system.

1996 to present:

In 1996 LARL changed to a consolidated budget approach. The 1995 cost basis funding was used as the starting point for Signatory funding, but rather than looking at the cost of each Signatory's service, a Use Based Formula was adopted and each time LARL needed an increase in funding, the prior years funding plus an annual increase calculated with the Use Based Formula (80% Borrower Transactions, 10% population, and 10% property valuation) was used to arrive at the amount requested from each Signatory.

LARL Finance Committee proposed funding method starting in 2027:

After 30 years of a Use Based Formula for annual increases to Signatories, doing a cost of service analysis of each Signatory revealed that some Signatories are paying more than the cost of service in their area, while some Signatories are paying less than the cost of service in their area. The LARL Board directed the Finance Committee to review the LARL Funding method and look at a funding method that includes a direct cost of service component.

The LARL Executive and Finance Committees are recommending to the LARL Board that LARL move to a funding method that includes a direct cost element. The recommended method includes LARL charging all direct costs of locations located in a Signatory's area to that Signatory. For Signatories that are Cities, transactions at the City's Library are looked at to see if the transactions are from City residents or County residents. The percentage of County transactions at the City Library are then used to compute a 3-year average which is used to allocate a portion of the City Library direct costs to the County. All indirect costs are allocated to each Signatory based on the use-based formula: 80% borrower transactions, 10% property valuation, 10% population formula. The total direct costs and allocated indirect costs will be the amount requested from each Signatory.

The Finance Committee recognizes that the adjustment to this new funding method will be a significant dollar change for some Signatories. The Finance Committee recommends a 4-year transition period. During these 4 years (2027, 2028, 2029, 2030) LARL will compute annual increase needed overall and apply it to each Signatory. Total Signatory funding (prior year funding plus current year increase) will be compared to the calculated cost of each Signatory. Those Signatories contributing more than their calculated costs will have $\frac{1}{4}$ of their overage deducted from their 2027 funding request, those Signatories that are paying less than their calculated costs will have $\frac{1}{4}$ of their short fall added to their 2027 funding request. In 2028 $\frac{1}{3}$ of a calculated overage or short fall will be adjusted from the needed request (and $\frac{1}{2}$ in 2029, and the remaining balance in 2030). In 2031 the new funding method will be fully implemented with each Signatory's any request from LARL will be based on the annual calculated cost of service to that Signatory.



Monthly Report to the Board
Submitted by Liz Lynch, Executive Director
May 21, 2026

Director's Meetings

April: Public Library Association, 1-3; The Loop Planning Committee, 7; Bibliotheca, 10; NWLINKS, 14; Coordinating Team, 15; The Loop Planning, 15; MLA Leg., 17; Ribbon Cutting, 18; PLA Debriefing, 20; LARL Executive-Finance, 21; LARL Auction Preview, 27; LARL Auction Pick-Up, 29-30

May: CRPLSA, 1; LARL Auction Pick-up, 1-5; Employment Law Seminar, 6; MNLINK, 7; Breckenridge City Administrator, BC Site Visit, & Patty Wetterling Event, 11; Coordinating Team, 13

LARL Staffing

Welcome:

Welcome to Deb Kvittum, Moorhead Sunday Assistant; and Miranda Mahlum, Detroit Lakes Assistant; Kaitlyn Hoekstra, Frazee LINK Site Coordinator; and Patricia Garcia-Flores, Mahnomen Substitute.

LARL Staff Openings: No Openings!

LARL News:

2 Million Items Checked Out!

Lake Agassiz Regional Library reached a new milestone! The end of April 2026 marked the 2 millionth Libby checkout. LARL customers love and appreciate the downloadable Libby app for downloading ebooks, audiobooks and magazines as the demand continues to rise year after year.

LARL Online Auction and Previous LARL Headquarters/Moorhead Public Library:

The LARL online auction was a huge success. McLaughlin Auctioneering was a great company to work with, selling the contents of the library that will no longer be used. All items on the auction sold! Not only was the sale profitable, but it also relieved LARL from the task of disposing of items.

Several furnishings were held back from the sale and will be sent to other LARL locations in need of items.

The old library building is currently for sale by the City of Moorhead.

The Loop Update:

The Loop's Ribbon Cutting and Grand Opening occurred on Saturday, April 18, 2026. The event drew hundreds of people to the library for a morning of guest speakers, including Mayor Carlson, Senator Tina Smith, Megan Krueger, Laura Caroon, and a message from Senator Klobuchar. MPR provided a bookmark/stamp event, the City of Moorhead provided treats and tote bags, and photographer Josh Madson with communitycollage.org was available to take photos of community members for a larger mural installation in the FM area.

While The Loop did not open until April 8th, the Moorhead Public Library still circulated over 3,000 more items in a partial open month, vs the previous year's full month of April! In addition, over 900 new library cards were issued during this time period.

The Moorhead Public Library staff have done a wonderful job of navigating through this new normal. I am so proud of the work they are doing. Hiccups may occur on occasion, but we can anticipate that it will take at least a year or two to work out the kinks in this new facility.

2026 Summer Reading Program: Reading is Timeless

LARL staff have been busy promoting the annual summer reading program (SRP) by visiting schools and providing class tours.

The SRP is a two-part library program geared towards youth of all ages and their families. The two components include encouraging youth to read (or be read to) during the summer months and encouraging youth to attend library sponsored family friendly events throughout the summer months to boost social activity and showcase all the library has to offer.

SRP runs from June 1–July 31, 2026.

LARL Spotlight #1: Spring Legacy Series

Thank you to Callie King, LARL Legacy Coordinator for planning another fantastic Spring Legacy Series. Participation has been off the charts with visiting author Kent Nerburn, artist Mary Jo Schmidt, musicians The Skally Line, Historian Steve Hoffbeck, and authors and advocates, Patty Wetterling and Joy Baker. These events are made possible in part through the MN State Legislature's appropriation through the Clean Water, Land & Legacy Amendment's Arts and Cultural Heritage Fund. MN's Regional Public Library System's are proud to be the recipient of these funds to educate, inform, enrich and improve the quality of life to Minnesotans everywhere – including in rural communities.

These program would not be possible – and nearly as successful as they are – without the help of Hillary Stevens, LARL Marketing Director; Jamie Sprynczynaty, LARL Finance Director; Jeanne Anderson, LARL Collection Development Librarian and all of the frontline staff who take the time and initiative to take care of local logistics and invite community members and community groups to attend the programs.

Director's Report, page 3**LARL Spotlight #2: LARL's locations as a "The Third Place"**

For years, public libraries have been known as the "Third Place," where community members can gather, share ideas, build relationships, have a quiet place to study, work or just relax. The success of The Loop has really brought renewed attention to this concept. HOWEVER, all LARL locations have served as Third Places for years – perhaps even decades.

Across the region, we hear stories that demonstrate the important role libraries play in people's daily lives. Parents use the library for a rare opportunity for a quiet time away from their hectic routines. New community members visit the library to become acquainted with the area and to meet new people and connect with others. Youth seek a safe place after school and during the summer months. Seniors come looking for connections and companionship.

Some of these people have library cards, while others do not. Some use the library to check out books, while others simply come in to read the newspaper, attend programs, use the computers and Wi-Fi, or simply find a warm place in the winter or a cooler place in the summer.

In a time marked by rising costs, increasing social isolation, and digital fatigue, free and welcoming community hubs like public libraries are more important than ever. Libraries provide accessible spaces where everyone belongs, regardless of age, income, or circumstance.

One library customer recently shared her experience navigating a difficult custody arrangement that required supervised visits with the other parent. She explained how relieved she was to have the library available as a meeting place. The combination of the welcoming space and compassionate staff made an otherwise stressful situation feel manageable and comfortable for everyone involved.

This is one of many stories we hear throughout the region that illustrates why libraries remain essential to strong, connected and resilient communities.

Donations: March & April 2026

| Donor | Amount | Fund |
|--|----------------|--------------------------------|
| Jeanine Brand | 75.00 | Books, Movies and More |
| Terry Kalil | 156.00 | Books, Movies and More |
| John Kaiser | 40.00 | Breckenridge Public Library |
| Christian Brothers Ford Inc. | 250.00 | Crookston Public Library (SRP) |
| Crookston Pet Clinic | 100.00 | Crookston Public Library (SRP) |
| Megan Tweet | 20.00 | Crookston Public Library |
| Al-Anon | 25.00 | Detroit Lakes Public Library |
| Joan Kath | 52.00 | Detroit Lakes Public Library |
| M & M | 81.00 | Detroit Lakes Public Library |
| FM Area Foundation - John & Karel Holten Charitable Fund | 1325.00 | Moorhead Public Library |
| Friends of the Moorhead Library | 6948.44 | Moorhead Public Library |
| Kristen Dodds | 20.80 | Moorhead Public Library |
| Northern Prairie Fiber Arts | 104.00 | LARL |
| Total | 9197.24 | |

Lake Agassiz Regional Library
Check Register
For the Period From Apr 1, 2026 to Apr 30, 2026

Filter Criteria includes: Report order is by Date.

| Check # | Date | Payee | Cash Account | Amount |
|----------------|--------|-------------------------------------|--------------|-----------|
| eft-4/1/26-1 | 4/1/26 | Lakes Country Service Cooperative | 1000-000 | 40,849.16 |
| 73484 | 4/1/26 | Burggraf's Ace Moorhead | 1000-000 | 19.98 |
| 73485 | 4/1/26 | AFSCME Council 65 | 1000-000 | 854.15 |
| 73486 | 4/1/26 | AFSCME PEOPLE | 1000-000 | 42.50 |
| 73487 | 4/1/26 | Anoka County Library | 1000-000 | 41.48 |
| 73488 | 4/1/26 | Black Stone Publishing | 1000-000 | 201.20 |
| 73489 | 4/1/26 | Clayton Briggs | 1000-000 | 171.65 |
| 73490 | 4/1/26 | Kate Campos | 1000-000 | 125.61 |
| 73491 | 4/1/26 | Connect Interiors | 1000-000 | 11,619.16 |
| 73492 | 4/1/26 | The Creative Company | 1000-000 | 1,018.07 |
| 73493 | 4/1/26 | Heather DeBoer | 1000-000 | 7.92 |
| 73494 | 4/1/26 | The Erskine Echo | 1000-000 | 40.00 |
| 73495 | 4/1/26 | FlutterBee Education Group | 1000-000 | 5,728.74 |
| 73496 | 4/1/26 | Forum Communications Company | 1000-000 | 669.98 |
| 73497 | 4/1/26 | Stephanie Germain | 1000-000 | 7.25 |
| 73498 | 4/1/26 | Jodi Harrington | 1000-000 | 93.89 |
| 73499 | 4/1/26 | Linda Holecek | 1000-000 | 125.25 |
| 73500 | 4/1/26 | Steve Jacobson | 1000-000 | 46.40 |
| 73501 | 4/1/26 | Brenda Labine | 1000-000 | 30.45 |
| 73502 | 4/1/26 | MN Counties Intergovernmental Trust | 1000-000 | 109.00 |
| 73503 | 4/1/26 | Overdrive, Inc. | 1000-000 | 5,533.63 |
| 73504 | 4/1/26 | Linda Schell | 1000-000 | 60.00 |
| 73505 | 4/1/26 | Marilyn Stordahl | 1000-000 | 29.73 |
| 73506 | 4/1/26 | Carol Van Brocklin | 1000-000 | 75.40 |
| eft-4/1/26-1 | 4/1/26 | Lake Agassiz Regional Library | 1010-000 | 55,000.00 |
| cc-4/1/26-1 | 4/1/26 | SR Fax | 2010-000 | 29.75 |
| cc-4/1/26-2 | 4/1/26 | Punch Neapolitan Pizza | 2010-000 | 66.62 |
| | 4/2/26 | Apple Store | 2010-000 | 0.99 |
| eft-4/2/26-1 | 4/2/26 | Amazon Capital Services | 1000-000 | 20,715.15 |
| eft-04/02/26-2 | 4/2/26 | Attendance On Demand | 1000-000 | 252.00 |
| eft-4/3/26-1 | 4/3/26 | Arvig | 1000-000 | 47.24 |
| eft-4/3/26-2 | 4/3/26 | Arvig | 1000-000 | 99.81 |
| eft-4/3/26-3 | 4/3/26 | Arvig | 1000-000 | 95.48 |

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|----------------|--------|--|--------------|-----------|
| eft-4/3/26-4 | 4/3/26 | Arvig | 1000-000 | 103.16 |
| eft-4/3/26-5 | 4/3/26 | Arvig | 1000-000 | 116.55 |
| cc-4/3/26-1 | 4/3/26 | American Library Association | 2010-000 | 24.93 |
| cc-4/3/26-2 | 4/3/26 | Cafe Zupas | 2010-000 | 78.59 |
| cc-4/3/26-3 | 4/3/26 | Hyatt Regency | 2010-000 | 641.81 |
| eft-04/06/26-1 | 4/6/26 | Pitney Bowes Purchase Power | 1000-000 | 300.00 |
| eft-04/07/26-1 | 4/7/26 | Cardmember Service | 1000-000 | 7,115.63 |
| 73507 | 4/8/26 | ABT Data Technologies Inc. | 1000-000 | 450.00 |
| 73508 | 4/8/26 | Alliance Courier | 1000-000 | 2,115.40 |
| 73509 | 4/8/26 | Black Stone Publishing | 1000-000 | 419.48 |
| 73510 | 4/8/26 | Brady Martz, PLLC | 1000-000 | 4,200.00 |
| 73511 | 4/8/26 | Detroit Mountain Recreation Area | 1000-000 | 50.00 |
| 73512 | 4/8/26 | Sandra Duval | 1000-000 | 104.40 |
| 73513 | 4/8/26 | Corene Everett | 1000-000 | 780.50 |
| 73514 | 4/8/26 | Frazee-Vergas Forum | 1000-000 | 123.75 |
| 73515 | 4/8/26 | Jodi Harrington | 1000-000 | 208.80 |
| 73516 | 4/8/26 | Lisa Holzgrove | 1000-000 | 429.50 |
| 73517 | 4/8/26 | Librarica LLC | 1000-000 | 2,582.85 |
| 73518 | 4/8/26 | Liz Lynch | 1000-000 | 339.30 |
| 73519 | 4/8/26 | Minnesota Secretary of State | 1000-000 | 120.00 |
| 73520 | 4/8/26 | City of Moorhead | 1000-000 | 16,691.75 |
| 73521 | 4/8/26 | Karen Nelson | 1000-000 | 30.45 |
| 73522 | 4/8/26 | ODP Business Solutions, LLC | 1000-000 | 57.09 |
| 73523 | 4/8/26 | Overdrive, Inc. | 1000-000 | 11,166.69 |
| 73523a | 4/8/26 | VOID | 1000-000 | |
| 73524 | 4/8/26 | Aleah Phillion | 1000-000 | 187.04 |
| 73525 | 4/8/26 | Shortprinter | 1000-000 | 2,223.63 |
| 73526 | 4/8/26 | Hillary Stevens | 1000-000 | 663.51 |
| 73527 | 4/8/26 | Josh Stompro | 1000-000 | 209.27 |
| 73528 | 4/8/26 | Regents of the University of Minnesota | 1000-000 | 3,298.25 |
| 73529 | 4/8/26 | Christy Underlee | 1000-000 | 24.29 |
| 73530 | 4/8/26 | Carol Van Brocklin | 1000-000 | 37.70 |
| 73531 | 4/8/26 | Julie Malmanger | 1000-000 | 101.43 |

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|----------------|---------|---|--------------|------------|
| eft-4/8/26-1 | 4/8/26 | Lake Agassiz Regional Library | 1010-000 | 100,000.00 |
| eft-4/8/26-2 | 4/8/26 | Lake Agassiz Regional Library | 1000-000 | 72,000.00 |
| cc-4/9/26-1 | 4/9/26 | Foxit Software Inc | 2010-000 | 226.54 |
| cc-04/11/26-1 | 4/11/26 | Red River Communications | 2010-000 | 46.20 |
| eft-04/13/26-1 | 4/13/26 | Allstream | 1000-000 | 213.29 |
| eft-4/13/26-1 | 4/13/26 | BPAS (VEBA contributions) | 1000-000 | 2,618.58 |
| eft-4/13/26-2 | 4/13/26 | WEX - HSA Contributions | 1000-000 | 623.38 |
| eft-4/13/26-3 | 4/13/26 | WEX - HSA Contributions | 1000-000 | 1,497.02 |
| eft-04/14/26-1 | 4/14/26 | Lake Agassiz Regional Library | 1010-000 | 65,000.00 |
| eft-04/14/26-2 | 4/14/26 | Lake Agassiz Regional Library | 1000-000 | 2,500.00 |
| eft-4/15/26-1 | 4/15/26 | Garden Valley Telephone Company | 1000-000 | 51.12 |
| eft-4/15/26-2 | 4/15/26 | AFLAC | 1000-000 | 259.12 |
| cc-4/15/26-1 | 4/15/26 | Halstad Telephone Company | 2010-000 | 74.78 |
| cc-4/15/26-2 | 4/15/26 | Halstad Telephone Company | 2010-000 | 34.28 |
| cc-04/15/26-1 | 4/15/26 | Rothsay Telephone | 2010-000 | 72.64 |
| eft-4/15/26-4 | 4/15/26 | Minnesota State Income Tax | 1000-000 | 2,079.00 |
| eft-4/15/26-5 | 4/15/26 | Payroll Professionals, Inc. | 1000-000 | 406.60 |
| eft-4/15/26-6 | 4/15/26 | ING (Deferred Compensation) | 1000-000 | 2,849.14 |
| eft-4/15/26-3 | 4/15/26 | Federal Income Tax deposit | 1000-000 | 23,028.64 |
| eft-4/15/26-7 | 4/15/26 | Public Employees Retirement Association | 1000-000 | 14,813.67 |
| eft-4/15/26-8 | 4/15/26 | LARL Payroll | 1005-000 | 77,321.51 |
| 73532 | 4/15/26 | Black Stone Publishing | 1000-000 | 145.96 |
| 73533 | 4/15/26 | John Borge | 1000-000 | 2,400.00 |
| 73534 | 4/15/26 | Detroit Lakes Tribune | 1000-000 | 173.89 |
| 73535 | 4/15/26 | Eliza Gores | 1000-000 | 88.91 |
| 73536 | 4/15/26 | Jodi Harrington | 1000-000 | 69.60 |
| 73537 | 4/15/26 | Lisa Holzgrove | 1000-000 | 765.84 |
| 73538 | 4/15/26 | Brenda Labine | 1000-000 | 15.95 |
| 73540 | 4/15/26 | Metro Sales, Inc | 1000-000 | 2,815.01 |
| 73541 | 4/15/26 | Amy Nelson | 1000-000 | 37.70 |
| 73542 | 4/15/26 | NW-Links | 1000-000 | 17,483.47 |
| 73543 | 4/15/26 | Overdrive, Inc. | 1000-000 | 6,871.01 |
| 73544 | 4/15/26 | Ramsey County Library | 1000-000 | 44.98 |

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|----------------|---------|--|--------------|-----------|
| 73545 | 4/15/26 | Roberta Schake | 1000-000 | 29.73 |
| 73546 | 4/15/26 | SELCO | 1000-000 | 29.98 |
| 73547 | 4/15/26 | Christy Underlee | 1000-000 | 48.58 |
| 73548 | 4/15/26 | Marco Technologies LLC | 1000-000 | 1,958.22 |
| 73549 | 4/15/26 | Marco Technologies, LLC NW7128 | 1000-000 | 355.00 |
| CC-04/15/26-1 | 4/15/26 | Uprinting.com | 2010-000 | 1,724.51 |
| eft-04/17/26-1 | 4/17/26 | Minnesota Revenue | 1000-000 | 678.00 |
| 73550 | 4/22/26 | Alliance Courier | 1000-000 | 2,115.40 |
| 73551 | 4/22/26 | Black Stone Publishing | 1000-000 | 135.87 |
| 73552 | 4/22/26 | Christine Boike | 1000-000 | 101.50 |
| 73553 | 4/22/26 | Clayton Briggs | 1000-000 | 167.30 |
| 73554 | 4/22/26 | Discount Paper Products, Inc. | 1000-000 | 419.95 |
| 73555 | 4/22/26 | Farmers Independent | 1000-000 | 120.00 |
| 73556 | 4/22/26 | Forum Communications Company | 1000-000 | 450.82 |
| 73557 | 4/22/26 | Forum Communications Company | 1000-000 | 621.38 |
| 73558 | 4/22/26 | Frazee-Vergas Forum | 1000-000 | 48.75 |
| 73559 | 4/22/26 | Jodi Harrington | 1000-000 | 69.60 |
| 73560 | 4/22/26 | InterOffice - Fargo | 1000-000 | 21,805.91 |
| 73561 | 4/22/26 | Steve Jacobson | 1000-000 | 46.40 |
| 73562 | 4/22/26 | Frederick Keller | 1000-000 | 8,000.00 |
| 73563 | 4/22/26 | Callie King | 1000-000 | 80.48 |
| 73564 | 4/22/26 | Mahnomen Pioneer | 1000-000 | 50.00 |
| 73565 | 4/22/26 | Marco Technologies, LLC NW7128 | 1000-000 | 758.11 |
| 73566 | 4/22/26 | Barry Nelson | 1000-000 | 62.35 |
| 73567 | 4/22/26 | New Century Press | 1000-000 | 157.50 |
| 73568 | 4/22/26 | Overdrive, Inc. | 1000-000 | 2,646.59 |
| 73569 | 4/22/26 | Aleah Philion | 1000-000 | 101.50 |
| 73570 | 4/22/26 | Roberta Schake | 1000-000 | 134.85 |
| 73571 | 4/22/26 | Shortprinter | 1000-000 | 100.00 |
| 73572 | 4/22/26 | Marilyn Stordahl | 1000-000 | 15.23 |
| 73573 | 4/22/26 | T-Squared Screen Printing & Embroidery | 1000-000 | 1,277.00 |
| 73574 | 4/22/26 | Regents of the University of Minnesota | 1000-000 | 2,764.77 |
| 73575 | 4/22/26 | Christy Underlee | 1000-000 | 48.58 |

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|----------------|---------|-------------------------------------|--------------|------------|
| 73576 | 4/22/26 | Forum Communications Company | 1000-000 | 285.76 |
| eft-4/22/26-1 | 4/22/26 | Lake Agassiz Regional Library | 1010-000 | 45,000.00 |
| eft-4/22/26/-1 | 4/22/26 | WEX - FSA payments | 1000-000 | 239.28 |
| cc-04/23/26-1 | 4/23/26 | Square | 2010-000 | 63.65 |
| eft-04/24/2026 | 4/24/26 | Mutual of Omaha | 1000-000 | 75.60 |
| cc-4/24/26-1 | 4/24/26 | Foxit Software Inc | 2010-000 | -16.55 |
| eft-04/25/26-1 | 4/25/26 | Arvig | 1000-000 | 198.08 |
| eft-04/25/26-2 | 4/25/26 | Arvig | 1000-000 | 33.76 |
| eft-4/25/26 | 4/25/26 | WEX Health, Inc. | 1000-000 | 104.50 |
| cc-4/26/26-1 | 4/26/26 | Sangoma US | 2010-000 | 164.96 |
| cc-4/27/26-1 | 4/27/26 | Best Name Badges | 2010-000 | 14.39 |
| eft-4/29/26-1 | 4/29/26 | WEX - HSA Contributions | 1000-000 | 623.38 |
| 73577 | 4/29/26 | 4imprint, Inc. | 1000-000 | 1,485.58 |
| 73578 | 4/29/26 | AFSCME Council 65 | 1000-000 | 965.12 |
| 73579 | 4/29/26 | AFSCME PEOPLE | 1000-000 | 42.50 |
| 73580 | 4/29/26 | All State Communications | 1000-000 | 3,213.00 |
| 73581 | 4/29/26 | Babbitt Public Library | 1000-000 | 31.00 |
| 73582 | 4/29/26 | Christine Boike | 1000-000 | 112.38 |
| 73583 | 4/29/26 | DEMCO | 1000-000 | 135.66 |
| 73584 | 4/29/26 | Michelle Fjeld | 1000-000 | 97.89 |
| 73585 | 4/29/26 | Forum Communications Company | 1000-000 | 380.89 |
| 73586 | 4/29/26 | Jodi Harrington | 1000-000 | 90.27 |
| 73587 | 4/29/26 | Lisa Holzgrove | 1000-000 | 65.61 |
| 73588 | 4/29/26 | Megan Krueger | 1000-000 | 353.50 |
| 73589 | 4/29/26 | Lerner Publishing Group | 1000-000 | 157.93 |
| 73590 | 4/29/26 | Cindy Lichtsinn | 1000-000 | 43.50 |
| 73591 | 4/29/26 | Alyssa Manteufel | 1000-000 | 25.01 |
| 73592 | 4/29/26 | Metropolitan Life Insurance Company | 1000-000 | 1,497.31 |
| 73593 | 4/29/26 | NCPERS Group Life Ins. | 1000-000 | 256.00 |
| 73594 | 4/29/26 | Overdrive, Inc. | 1000-000 | 4,545.23 |
| 73595 | 4/29/26 | Shortprinter | 1000-000 | 42.13 |
| 73596 | 4/29/26 | Viking Library System | 1000-000 | 10.00 |
| eft-4/29/26-1 | 4/29/26 | Lake Agassiz Regional Library | 1010-000 | 105,000.00 |

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| eft-4/29/26-2 | 4/29/26 | Lake Agassiz Regional Library | 1000-000 | 77,000.00 |
| | 4/30/26 | Adobe | 2010-000 | 34.99 |
| eft-4/30/26-1 | 4/30/26 | Garden Valley Telephone Company | 1000-000 | 42.25 |
| eft-4/30/26-2 | 4/30/26 | Garden Valley Telephone Company | 1000-000 | 45.47 |
| eft-4/30/26-3 | 4/30/26 | Garden Valley Telephone Company | 1000-000 | 81.13 |
| eft-4/30/26-4 | 4/30/26 | Garden Valley Telephone Company | 1000-000 | 44.80 |
| eft-04/30/26-2 | 4/30/26 | Minnesota State Income Tax | 1000-000 | 1,974.00 |
| eft-04/30/26-3 | 4/30/26 | Payroll Professionals, Inc. | 1000-000 | 160.20 |
| eft-04/30/26-4 | 4/30/26 | ING (Deferred Compensation) | 1000-000 | 2,835.80 |
| eft-04/30/26-1 | 4/30/26 | Federal Income Tax deposit | 1000-000 | 22,175.01 |
| eft-04/30/26-5 | 4/30/26 | Public Employees Retirement Association | 1000-000 | 14,385.48 |
| eft-04/30/26-6 | 4/30/26 | LARL Payroll | 1005-000 | 75,592.22 |
| cc-4/30/26-1 | 4/30/26 | Meta - Facebook | 2010-000 | 97.02 |
| Total | | | | <u>1,002,360.77</u> |